



AGENDA
RIO DELL CITY COUNCIL
CLOSED SESSION - 5:30 P.M.
REGULAR MEETING - 6:30 P.M.
THURSDAY, JULY 6, 2017
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE

***WELCOME . . .** By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

- A. CALL TO ORDER
- B. ROLL CALL
- C. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:
 - 1) 2017/0706.01 - **Conference with Labor Negotiator - City Manager**
Employee Organizations: Rio Dell Employees Association
Rio Dell Police Officers Association and all Contract
Employees (Pursuant to §59457.6 of the Government Code)
 - 2) 2017/0706.02 - **Conference with Legal Counsel - Anticipated Litigation**
Initiation of Litigation (Pursuant to paragraph (4) of
Subdivision (d) of §59456.9 of the Government Code)
(one case)
- D. PUBLIC COMMENT REGARDING CLOSED SESSION
- E. RECESS INTO CLOSED SESSION
- F. RECONVENE INTO OPEN SESSION - 6:30 P.M.
- G. ORAL ANNOUNCEMENTS

H. PLEDGE OF ALLEGIANCE

I. CEREMONIAL MATTERS

- 1) 2017/0706.03 - Proclamation Honoring Wally and Sandra Close 1

J. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

K. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council embers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS".

- 1) 2017/0706.04 - Approve Minutes of the June 20, 2017 Regular Meeting
(ACTION) 2
- 2) 2017/0706.05 - Receive & File Pay Request No. 4 to Wahlund Construction
in the amount of \$36,146.60 for work related to the
Metropolitan Wells Project (ACTION) 21
- 3) 2017/0706.06 - Approve Resolution No. 1341-2017 Authorizing and
Approving the Transfer of Stock in Eel River Disposal Co.,
to Recology, Inc. (ACTION) 33
- 4) 2017/0716.07 - Approve Resolution No. 1342-2017 Authorizing the City
Manager to sign and file for a Financial Assistance
Application with the State Water Resources Control Board
(ACTION) 58

L. ITEMS REMOVED FROM THE CONSENT CALENDAR

M. SPECIAL PRESENTATIONS/STUDY SESSIONS

- 1) 2017/0706.08 - Presentation by Dan McCauley, Dan's Custom Metals
Sculpture Designs for Wildwood Ave. Median

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N. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

O. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

- 1) 2017/0706.09 - Second Reading (by title only) and Adoption of Ordinance No. 359-2017 amending Section 17.30.195 of the Rio Dell Municipal Code (RDMC), the Commercial Medical Cannabis Land Use Ordinance to (1) identify and define Health and Wellness Centers, including the therapeutic application and retail sales of medical cannabis products including oils, tinctures, sublinguals, creams lotions, pills, suppositories, cosmetics, etc. but excluding the sale of flowers, trim, leaf or cannabis infused edibles as a Conditionally Permitted use in the Humboldt Rio Dell Business Park; and (2) amending the required hours of video security storage from 240 to 720 hours. **(DISCUSSION/POSSIBLE ACTION)**

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P. REPORTS/STAFF COMMUNICATIONS

Q. COUNCIL REPORTS/COMMUNICATIONS

R. ADJOURNMENT

*The next regular City Council meeting is scheduled for
Tuesday, July 18, 2017 at 6:30 p.m.*

PROCLAMATION

ACKNOWLEDGING AND THANKING

WALLY AND SANDRA CLOSE FOR THEIR PAST AND CONTINUED SERVICE AND COMMITMENT TO THE COMMUNITY

WHEREAS, Walter and Sandra Close have served the community for 60 years as community grocers with services above and beyond the typical grocery store; and

WHEREAS, CC Market and CC Catering have been a major employer in the City of Rio Dell for the past six decades supporting 20 or more families in the community through their businesses; and

WHEREAS, Walter Close served on the Junior Chamber of Commerce from 1966-1968; as president of the Chamber of Commerce in 1968; Rio Dell City Council from 1970-1978; and as Mayor of Rio Dell from 1974-1978; and

WHEREAS, Walter Close served on the Parks and Recreation Commission from 1968-1970; and Sandra Close has served on a multitude of committees over the years; and.

WHEREAS, Sandra Close has served the youth of both Rio Dell and Scotia as a teacher at Stanwood A. Murphy Elementary since 1981; and

WHEREAS, Sandra and Wally Close have donated their time and services to innumerable events over the past 60 years both individually and through CC Catering, including City events, Fire Department events, Wildwood Days events, and many other functions that benefit the economy, health and welfare of our community.

NOW, THEREFORE, BE IT PROCLAIMED on this 6TH day of July, 2017 by the City Council of the City of Rio Dell that we do recognize and honor the Close's for their past and continued contributions towards shaping the community of Rio Dell throughout its history as a city, and further recognizes their part in creating many of the positive aspects of what we know today as the community of Rio Dell.

FRANK WILSON, MAYOR

**RIO DELL CITY COUNCIL
REGULAR MEETING
JUNE 20, 2017
MINUTES**

The closed session/regular meeting of the Rio Dell City Council was called to order at 5:30 p.m. by Mayor Wilson.

ROLL CALL: Present: (Closed Session) Mayor Wilson, Mayor Pro Tem Johnson, Councilmembers Garnes, Marks and Strahan, City Manager Knopp and City Attorney Gans

 Present: (Regular Meeting) Mayor Wilson, Mayor Pro Tem Johnson, Councilmembers Garnes, Marks and Strahan

 Others Present: City Manager Knopp, Finance Director Woodcox, Community Development Director Caldwell, Chief of Police Hill and City Clerk Dunham

 Absent: Water/Roadways Superintendent Jensen and Wastewater Superintendent Trainee Yapple (excused)

CLOSED SESSION

The Council recessed into closed session at 5:30 p.m. to discuss the following matters:
Conference with Labor Negotiator – City Manager. Employee Organizations: Rio Dell Employees Association, Rio Dell Police Officers Association and all Contract Employees (Pursuant to §59457.6 of the Government Code)

Conference with Legal Counsel – Anticipated Litigation – Initiation of Litigation (Pursuant to paragraph (4) of subdivision (d) of §59456.9 of the Government Code) (one case)

The Council reconvened into open session at 6:30 p.m. Mayor Wilson announced there was no reportable action taken in closed session.

PUBLIC PRESENTATIONS

Mayor Wilson commented that he sits on several boards and committees as well as other councilmembers and there is a minority of boards and city governments that actually participate in the Pledge of Allegiance. He said he considers it an honor that the city upholds that tradition.

City Manager Knopp announced there was an error in posting of the agenda and said Item 0620.08 refers to adoption of Ordinance No. 355-2017 related to Cargo Containers but it was meant to be an amendment to the Medical Cannabis Commercial Land Use Regulations. He

noted that the ordinance was introduced at the June 6, 2017 regular meeting and still needs its second reading and adoption whereas; Ordinance 355-2017 (Cargo Container Ordinance) was officially adopted at that meeting. As such, neither item will be discussed tonight. He said the Medical Cannabis Land Use Ordinance amendment will come back to the Council for adoption on July 6, 2017 which is a Thursday since the first Tuesday of the month falls on the 4th of July holiday.

Jackie Wilson addressed the Council regarding the proposed removal of the median adjacent to 770 Wildwood Ave. and said she was in attendance at the last meeting when it was discussed and was surprised at the action of the Council to allow the removal of a median that is very appealing and safe.

Ranada Laughlin addressed the Council once again about the Davis St. river access and apologized for bringing it up again but said it is a quality of life issue for her and something that she is very passionate about. She said she purchased her home at 570 Gunnerson Lane in 2007 and enjoyed unimpeded river access at Davis St. until recently when she was confronted and photographed and told she could no longer go down to the river from Davis St.

She said she attended a trails summit at the Warfinger Building on June 3rd and got a lot of very good information noting there was a huge amount of public support for trail access throughout the county. She said one of the things that stood out from the various presenters was the benefits of public safety as the result of having dedicated trail access. She said the idea is to have more eyes and ears as a deterrent to crime. She quoted a statement from the summit which was: "established public access trails that are actively used by the community improves safety and increases adjacent property values as has been shown by the Hammond Trail in the McKinleyville area." She added that keeping good people out doesn't mean bad people will go away; it just means there are fewer people to report incidents of crime.

She commented that dedicated access at Davis St. will offer increased public safety as well and that the river and its use are part of the history and fabric of the community. She stated that the City has an opportunity to develop something that will benefit the community now and for future generations.

She then provided a handout on the Humboldt Bay Trail, contact information for the speakers at the Trails Summit, and a petition with signatures of citizens who support river access from Davis St. (*Attachment 1 to these minutes*)

Andy Hahn addressed the Council regarding water rates and said he owns multiple units in Rio Dell that he purchased approximately 12 years ago. He said at that time, his water bill was around \$480/month. Last month it was \$1,330. He commented that he checked around the state and most water bills are charged by hookup and pipe size with a commercial rate for apartment buildings. He said Rio Dell's rates are based on per dwelling unit with no commercial rate. He said in February one of his water bills with one unit of consumption (748

gallons) was \$667 yet another bill with the consumption of 60 units was billed \$658 which makes no sense. He noted that his rents have actually decreased in the last 12 years and water bills are taking up over 30% of his rental income and becoming unaffordable. He said the average bill for a 1-bedroom apartment is \$165/month.

Mayor Wilson asked if he had come into the office and inquired about the charges in which Mr. Hahn said that he had.

Mayor Wilson stated that he as well as the finance director will pursue the issue and have a rational explanation of the charges by the next meeting.

Nick Angeloff provided a brief update on Chamber of Commerce activities and said the plywood was purchased for the Christmas cutouts, said he was looking into the possibility of obtaining a grant for art in the medians and possibly the Lodging Alliance will be a major funder; and said Aqua Dam is now activated in New York as part of North State Recovery as well as Louisiana so they are protecting areas from flooding throughout the nation.

CONSENT CALENDAR

Motion was made by Johnson/Garnes to approve the consent calendar including approval of minutes of the June 6, 2017 regular meeting; and to receive and file the check register for May 2017. Motion carried 5-0.

SPECIAL PRESENTATIONS/STUDY SESSIONS

Presentation/Update on City Engineering Projects – City Engineer

Rebecca Crow, GHD Engineering provided a power point presentation and update on current engineering projects including:

- Metropolitan Wells
- Water System Drinking Water SRF Planning Project
- Sanitary Sewer Evaluation Study Grant Application
- Rio Dell Safety Improvement and Community Outreach Project

Rebecca noted that there was a construction hiatus on the Metropolitan Wells Project from mid-March to mid-May due to wet weather conditions however; construction resumed with September as the anticipated date for completion of the project.e.

Mayor Pro Tem Johnson stated that it seems there is a very healthy contingency remaining on the project and it has been his experience that once you're out of the ground there isn't a lot of big change orders. With almost \$90,000 remaining in contingency, he thought this would be the time for the City to decide how the money should be utilized whether it be to pave the

entire area or something else. He suggested staff take a second look at the project and come up with potential options.

Rebecca explained that one of the items that staff suggested was to get generators out there. She agreed with pushing the dollars as far as possible to maximize the city's project but pointed out that there are multiple funders involved and two that are very detail oriented (the State Water Board and USDA) so any changes will need their approval.

Mayor Pro Tem Johnson expressed the need to get to them earlier than later so the City can argue the points.

Rebecca commented that the generator should be approved with no problem.

Next was review of the Water System Capital Improvement Funding.

Rebecca reported that GHD submitted a Drinking Water Planning Grant application to the State Water Resources Control Board (SWRCB) in March 2016. In February 2017, the Board responded with technical comments based on a site visit from the Division of Drinking Water representatives. She said a revised scope of work was submitted in March 2017 to SWRCB with a revised cost of \$433,300 and according to the Board the final agreement should be complete within a month.

With regard to the Sanitary Sewer Evaluation Study (SSES), Rebecca reported that the State Water Resources Control Board (SWRCB) still has {Prop 1 dollars in the Clean Water State Revolving Fund for a potential grant to evaluate the City's sewer collection system and develop a preliminary design for improvement projects. She pointed out that the City's collection system is aging and suffers from stormwater inflow and groundwater infiltration in the system which can cause overflows. As such, the recommendation is to authorize the City Manager to work with GHD to develop a scope for a Sewer Evaluation Study with the first phase to develop the grant application at no cost to the City.

The last project update was on the Active Transportation Plan (ATP) Safety and Community Outreach Project.

Rebecca provided an overview of the proposed improvements including reconfiguration of the Scenic Way and Eeloa Ave. intersection, Highway 101 off-ramp and Wildwood Ave. intersection, Belleview Ave. and Wildwood Ave. intersection, bike lanes on Wildwood Ave., Belleview Ave., and Davis St., and curb ramp improvements. She noted that the project will focus on improving pedestrian and bicycle connectivity and safety between the Monument Middle School and Eagle Prairie Elementary and the City's outlying neighborhoods combining the improvements with community and school outreach and education. She reported that construction was scheduled to begin in April 2019.

Mayor Wilson questioned the delay in funding.

Rebecca explained that it's partly due to Caltrans processing and the manner in which they can request funding.

Mayor Wilson noted that the bulk of the project is paving and striping and it seems like the timeline for funding is longer than normal.

Rebecca indicated that she would verify the process and report back to the city manager.

Mayor Wilson stated that he didn't make it to the open house on June 8th but one of the issues that have come up by members of the community is with regard to sidewalks and the assumption that there were more sidewalks included in the original plan than what is being proposed now.

He questioned the section of sidewalk on Eeloa Ave. near the stop sign that was removed to satisfy a property owner.

City Manager Knopp said his understanding is that the property owner is now possibly interested in having the sidewalk installed at that location. He noted that the property owner was in attendance at the open house and spoke to him and the city engineer about the situation and that is certainly something they will be looking at.

Mayor Wilson expressed concern about the 240 foot sections of sidewalks on Eeloa Ave. going east on both sides of the street that apparently go nowhere noting there are no ramps for wheel chairs to get off. He said the same situation applies to the 300 foot section of sidewalk in front of the vacant parcel on Eeloa Ave. since it only extends approximately one-half of the length of the parcel. He said it seems it would make more sense to have fully connected sidewalks down Eeloa Ave. and suggested the possibility of modifying the design to incorporate the extra sidewalks to benefit pedestrian traffic and accommodate persons in wheel chairs.

He also commented on the problem with visibility for traffic coming from the south off ramp and going north.

Councilmember Strahan commented that the plan includes moving that sidewalk back to improve visibility.

City Manager Knopp noted that the Council will have the opportunity to comment on the final design of the project later on. He pointed out that there are certain aspects of the project that may be difficult to deviate from.

Mayor Wilson reiterated that it makes no sense to put in sidewalk improvements that go nowhere.

Mayor Wilson called for public comment on the proposed project.

Cheryl Short stated that the map included in the City Newsletter was ridiculous in that there were no names on the streets. She asked what the logic is behind altering Eeloa Ave.

Mayor Wilson stated that in his opinion it is a big intersection with a lot of foot traffic and for people crossing the intersection it is dangerous.

Cheryl Short also asked if the stop sign is going to be relocated, questioned how large trucks are going to get around and asked if residents in the neighborhood were notified.

Councilmember Strahan explained that as she understands it the stop sign will be moved back but also the plan is to move back the grass area by the cyclone fence next to the highway off ramp so that area will be larger. She indicated that there will also be another stop sign installed so vehicles will have to stop before turning on Eeloa making it a 3-way stop.

She commented that regarding public notification that is the reason for having the open house /community outreach meeting which was held on June 8th, to allow citizens the opportunity to provide input on the project.

Cheryl Short commented that she parks in the grassy area where the stop sign is going to be placed.

Councilmember Strahan stated that the project is funded as part of the Safe Routes to School program and the premise is to put in bike lanes to improve safety for kids going to and from school. She said she personally is advocating for sidewalks everywhere rather than bike lanes.

City Manager Knopp noted there will be another meeting to discuss the project sometime before September 1st.

Mayor Wilson asked if residents in the neighborhood will be notified.

City Manager Knopp indicated that the meeting notice was put in the last City Newsletter and that staff will include information on the next meeting in the same manner.

Cheryl Short asked if the Council has considered how the project will decrease property values.

Mayor Pro Tem Johnson suggested staff send out individual notices to property owners with parcels abutting areas with proposed improvements.

He commented that the intersection is way too large and the area of pavement needs to be reduced for safety purposes. He said when the project was first designed there was apparently not a lot of thought given with regard to crossing the street. He said the proposed plans provide adequate turning areas for trucks going to CC Market and back out on the highway and at the same time there won't be an excess amount of pavement for people to have to cross. He said the purpose of cutting down the pavement area is to avoid conflict between bicycles, pedestrians and vehicles and make the area safer for everyone.

Councilmember Strahan added that specified crosswalks will also be put in for additional pedestrian safety.

Tim Stack addressed the Council and said he lives at 1209 Eeloa Ave. and currently there is only one small crosswalk and he watches kids crossing the road to come up Wildwood Avenue. He said one of the big issues he sees is how fast vehicles drive on Eeloa Ave. He asked if the plan is to construct sidewalks on both sides of the street.

Mayor Wilson explained the plan is to construct 240 feet of sidewalks by the grassy area next to the off ramp and the same on the other side of Eeloa Ave.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

Consent to the Change of Control for Solid Waste Services

City Manager Knopp provided a staff report and said the City received notification from representatives of Recology Inc. requesting the Council; give consent to a change of control for Solid Waste services from Eel River Disposal Co. to Recology, Inc.

He introduced Linda Wise, General Manager for Recology Humboldt who was present to provide an overview of the change of control for solid waste services..

Linda Wise, present along with Brian Solomon, Operations Manager began by stating that Recology, Inc., is a larger employee-owned company based out of San Francisco but has operated in Humboldt county for over 40 years providing franchise hauling services mainly to the City of Eureka and certain parts of the County.

She provided an overview of the events leading up to the transfer and noted that last year when the owner of Arcata Garbage wanted to retire, they were able to work out a deal to take over the company which has worked out very well. She indicated that they had met with the County of Humboldt earlier in the day to try and come up with a way to consolidate and standardize some of the services that Arcata had provided which will be very beneficial.

She said similarly, Harry Hardin from ERD came to them to work out a similar agreement so he could also retire. She commented that they are very pleased to have reached an agreement and said if all goes well they be taking over the collection contracts as well as operating the

transfer processing facility in Fortuna, the recycling processing facility in Samoa, the transfer station in Redway as well as the collection sites throughout Humboldt County. She said the goal of Recology, Inc. will be to continue providing the same good services Eel River Disposal has provided to the community for decades.

Mayor Pro Tem Johnson asked if their intent is to keep most of the ERD employees.

Ms. Wise explained that services should not change and employees will be retained. She noted that one of the operations that will be retained by ERD is the metal recycling scrap yard which Harry Hardin's son will be running.

Mayor Wilson commented that one thing that has been valuable to the City is the fact that ERD has been in operation for so long and something the City Council considered when the franchise agreement was extended for 10 years.

Mayor called for public comment on the subject. No public comment was received.

City Manager Knopp noted that the request is currently being reviewed by staff and the City Attorney and the matter will be coming back to the Council with a recommendation possibly at the July 6, 2017 meeting.

Third Quarter Financial Report

Finance Director Woodcox provided a power point presentation on the *FY 2016/17 Third Quarter Financial Report*.

She explained that the Quarterly Financial Report is a benchmark for budgeted versus actual amounts and to explain significant variations below or above the 75% target.

She stated that when the budget was adopted, \$4.9 million in expenditures were approved by the Council and at the end of the third quarter, 45% of appropriations were spent totaling \$2.2 million.

She continued with review of budget variances by department. Overall revenues and expenditures were reported to be on target with no significant variances anticipated with the exception of the Capital Projects Budget based on the completion dates of the Metropolitan Wells Project and the CDBG Architectural Barrier Removal Project that will fall over into the next fiscal year.

Finance Director Woodcox then reviewed the budget amendments noting that revenues were increased by \$701,425 to include Measure Z funding as well as the SDWSRF Grant for the Metropolitan Wells Project. Overall, expenditures were increased by \$23,996.

She reported enterprise funds for water and sewer service collections were at 74% and 77% respectively and provided a breakdown of water revenue allocations to the various water funds.

She noted that water and sewer revenues are kept track of separately so rate payers can have an accounting of what is going on with the water rate increase.

Mayor Wilson asked how revenue is allocated to the Metropolitan Wells Fund.

Finance Director Woodcox explained that it's based on a percentage of water revenue collected on water bills.

Mayor Pro Tem Johnson made an observation that out of the total \$4.9 million of budgeted expenditures, \$1.13 was allocated for salaries and benefits which is roughly only 23%.

Councilmember Strahan asked if the salaries and benefits appropriation was just the amount from the general fund or all funds.

Finance Director Woodcox noted that amount is for total operations from all funds.

ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

Approve Resolution No. 1340-2017 Naming the Site Commonly Referred to as the Sawmill Annexation Area

City Manager Knopp provided a staff report and said the City Council met on March 21, 2017 to discuss the naming of the area commonly known as the "Sawmill Annexation Area." He said several possibilities were presented to the Council as well as additional possibilities during that discussion.

He commented that staff later held another stakeholder's meeting and met with the developers and presented the idea of naming the area "Humboldt Rio Dell Business Park" in which there were no objections or concerns received by staff. As such, staff is recommending the adoption of Resolution No. 1340-2017 to formalize the name of the business park.

Mayor called for public comment on the proposed resolution. No public comment was received.

Motion was made by Johnson/Garnes to adopt Resolution No. 1340-2017 Naming the Eel River Sawmills Annexation Area the "Humboldt Rio Dell Business Park". Motion carried 5-0.

REPORTS/STAFF COMMUNICATIONS

City Manager Knopp distributed a written City Manager Update of recent activities and events (Attachment 2 to these minutes) including a brief report on the ATP Safe Routes to School Project Open House held on June 8, 2017; announced street sweeping of Wildwood Ave., Davis St. and the City's main arteries will take place on June 23, 2017; reported on his attendance at the National Cannabis Industry Association with discussions on smell mitigation, federal compliance, local zoning, State regulations and a myriad of other topics; and announced Rio Dell will be holding an E-Waste event on Saturday, September 16, 2017.

Finance Director Woodcox stated that she wanted to commend her staff in the front office for the manner in which they handled some very irate and angry customers over the past few days and said things were very hectic.

Mayor Wilson questioned the reason for the unhappy customers.

Finance Director Woodcox commented that it was primarily due to high water/sewer bills or because of their water being shut off for non-payment. She commented that people need water and at times it's hard to come up with the money to pay the bill. She said when a service is shut off for non-payment there is an additional \$50.00 fee which makes it even more difficult. She noted that there are other times when a customer is upset over a late charge on the bill and wants it removed. She said because the ordinance doesn't allow relief from late charges, she has to enforce the ordinance which doesn't always go well either.

Mayor Pro Tem Johnson commented that the ladies in the office deserve all the credit in the world for what they do and said he noticed the Chief of Police driving around in a new Ford Taurus Patrol vehicle which is good.

Mayor Wilson reported on his attendance at the Humboldt Waste Management Authority (HWMA) meeting and said the board agreed to work on a way to allow Solid Waste of Willits to get out of their contract noting that Bettendorf Trucking will be going back to hauling the solid waste.

He also reported on his attendance at the Redwood Coast Energy Authority (RCEA) meeting and said the Community Choice Aggregation program is going well and it looks like electricity rates will be less than PG&E's rates and commented that the City of Ferndale also joined the program.

Mayor Pro Tem Johnson asked where the solid waste will be going.

Mayor Wilson responded that it will be going to White City, Oregon.

ADJOURNMENT

Motion was made by Johnson/Garnes to adjourn the meeting at 7:58 p.m. to the July 6, 2017 regular meeting. Motion carried 5-0.

Frank Wilson, Mayor

Attest:

Karen Dunham, City Clerk

Ranada Laughlin
570 Gunnerson Lane

I wanted to share that I attended the Trails Summit June 3rd at the Wharfinger Building in Eureka. There was literally standing room only showing tremendous support for trail access to nature through-out the county.

Comments made by various presenters that caught my attention were the benefits to public safety as a result of having dedicated trail access. The idea being more eyes and ears are an effective deterrent to crime.

Natalie Arroyo, Trails Council Board President (and also Eureka City Council Member) said that I could share this

"...established public access trails that are actively used by communities improve safety and increase adjacent property values, as has been shown with the Hammond Trail in the McKinleyville area"

It has been my experience that keeping good people out does not mean that bad people go away too, there are just fewer people to report crimes.

The river and its use are part of the history and fabric of this community; we have the opportunity to develop something that will benefit the community now and for future generations.

Additionally having dedicated access at Davis Street Access will allow for improved public safety access.

Trail Access Resources:

20 June 2017

Merritt Perry, City of Fortuna Engineer (707) 725-1471

Mr. Perry was the City of Rio Dell Engineer at time Mr. Ehrlich acquired the River's Edge property; familiar with history of gate being installed.

Hank Seemann- Humboldt County Deputy Director Public Works (707) 445-7741. County wide trail access information; alignment, agreements with private landowners, public/private partnerships.

The following is a list of email addresses of those who spoke at Trails Summit June 3rd Wharfinger Building, Eureka.

Hank Seeman hseemann@co.humboldt.ca.us

Mile Slattery mslattery@ci.eureka.ca.gov

Karen Diemer kdiemer@cityofarcata.com

Dennis Rael rael.dennis@gmail.com

Natalie Arroyo natalie@nrsrcaa.org

Thanks for the opportunity to help.

Ranada Laughlin (707) 764-1785

ranadariodell@att.net



Support the Humboldt Bay Trail

Thank you for your interest in supporting the continued development and maintenance of the Humboldt Bay Trail. With help from supporters like you, we can make a non-motorized trail between Arcata and Eureka a reality.

The Trail

When complete, the 13-mile long Humboldt Bay Trail will run from south Eureka through Arcata, serving as an anchor for a network of adjacent trails that connect surrounding communities. This non-motorized trail will increase road safety, provide a low-cost travel alternative, expand recreational opportunities, improve community livability, and promote active, healthy transportation. The trail is being constructed in phases by the cities of Eureka and Arcata and Humboldt County. Construction funding is secured for all but the final four miles of the trail, a section called "Bay Trail South" that extends from Target to Bracut Industrial Park.

The Need

While momentum is building to make the completion of the Humboldt Bay Trail a reality, an important key to completing the trail is to secure on-going funding for trail maintenance. While state and federal grants often fund planning and construction, the burden of maintaining the trail usually falls on a public agency. The ability and willingness of local governments to accept trail management responsibility depends on developing a reliable source of maintenance funding.

A Community-Driven Fund

The Humboldt Bay Trail Fund was established at the Humboldt Area Foundation to provide a mechanism for private donors to assist in the continued development of the Humboldt Bay Trail by focusing on the critical need for trail maintenance funds. Now that the fund has surpassed the initial goal of a \$100,000 minimum balance, investment returns from the fund and other designated income can be distributed through an annual grant application process with a priority on projects that involve community volunteers. A seven-member fund committee, made up of four community members (including one member from the Humboldt Trails Council) and representatives from the City of Arcata, City of Eureka and Humboldt County, will ensure that funds are distributed prudently based on the fund's stated priorities. The Humboldt County Association of Governments will act as the committee administrator.

Fund Priorities

The Humboldt Bay Trail Fund will give priority to on-going and emergency trail maintenance with emphasis on supporting volunteer efforts. Funds will be allocated based on the following priorities:

1. Maintenance and rehabilitation, with an emphasis on projects involving community volunteers
2. Emergency repair projects
3. Trail amenities (e.g. signs, benches, lighting, landscaping)
4. Cost-share to state or federal grant funds for project development (planning, engineering design, technical studies, and permitting) and/or construction

Donating to the Humboldt Bay Trail Fund

Donations made in 2017 will be recognized as "Founding Donors" to the fund. All sizes of donations are welcome and appreciated. Individuals and businesses donating \$1,000 or more will be recognized as "Trail Champions." Donations can be made online at <http://hafoundation.org/humboldtbaytrail>. Contributions can be earmarked as either "endowed" (helping to build the principal in order to generate long-term investment returns) or "expendable" (entirely available for fund priorities). If no designation is specified, the donation will be split 50% endowed and 50% expendable. Checks made payable to HAF-Bay Trail Fund can be mailed to 363 Indianola Road, Bayside CA 95524.

PETITION for

Eel River Public Access, Davis Street, Rio Dell, CA

I am in favor of Non-Motorized Trail Access to the Eel River via Davis Street in Rio Dell. Please sign below with your phone number and email contact information. Check the box on right if you would also be willing to volunteer to help build/maintain trail.

Name	Phone #	Email address	Willing to volunteer? (check box if so)
Ranada Laughlin	(707) 764-1785	ranada.riodello@att.net	<input checked="" type="checkbox"/>
Paul Grundman	764-3447	NONE	<input type="checkbox"/>
Mori Shultz	764-3721		<input type="checkbox"/>
Jason Sauer	764-2159		<input type="checkbox"/>
Fred Grundman	764-5829		<input type="checkbox"/>
Bruce Cattle	707-362-0282	abcjrmd@yahoo.com	<input checked="" type="checkbox"/>
David Thompson	764-5609		<input type="checkbox"/>
Valerie Marik	400-9366		<input checked="" type="checkbox"/>
Iue Mydler	498-3527		<input checked="" type="checkbox"/>
Rita Rorai Jash	225-9564		<input type="checkbox"/>
Jay Stetson	832-4668		<input type="checkbox"/>
Francene Pizze	725-2677	irizza@suddenlink.net	<input checked="" type="checkbox"/>
Jim Pizze	"	"	<input type="checkbox"/>
Lynn H. Crosthwaite			<input type="checkbox"/>
MARTIN MONDRAGON	(805) 458-8164		<input type="checkbox"/>
KEITH McCOCHRIE	840 0331		<input checked="" type="checkbox"/>
TERI LANGS			<input type="checkbox"/>
Kathy Dattler	362-6214		<input type="checkbox"/>

PETITION for

Eel River Public Access, Davis Street, Rio Dell, CA

I am in favor of Non-Motorized Trail Access to the Eel River via Davis Street in Rio Dell. Please sign below with your phone number and email contact information. Check the box on right if you would also be willing to volunteer to help build/maintain trail.

Name	Phone #	Email address	Willing to volunteer? (check box if so)
Karen Fuller	530-356-2102	kyscooby@rackcraft.com	<input checked="" type="checkbox"/>
Mike Fuller	530-356-5116		<input type="checkbox"/>
Kaylie Fuller	530-380-2176		<input type="checkbox"/>
Rachel Daly	(707) 764-3630		<input type="checkbox"/>
Andrew Daly	707-362-7347		<input type="checkbox"/>
Patrick Daly	707-362-7548		<input type="checkbox"/>
Kylee Teasley	707-358-1444		<input type="checkbox"/>
Meriah Gardner	707-834-3365		<input type="checkbox"/>
Morgan Schager	707-498-4090		<input type="checkbox"/>
Emily Fuller	707-672-9424		<input type="checkbox"/>
NORMAN L. FULLER	725-0642		<input type="checkbox"/>
JEFF POCKETT	707-845-5557		<input type="checkbox"/>
Dory Brownell	744 3412		<input type="checkbox"/>
Ryan Lofing	707-267-5506		<input type="checkbox"/>
Faith Douglass	707-273-9081		<input type="checkbox"/>
Jenna Lofing	707 502 1933		<input type="checkbox"/>
TRAVIS FULLER	707-725-0652		<input checked="" type="checkbox"/>
ELIZABETH BROWNELL	707 764-3412		<input type="checkbox"/>

PETITION for

Eel River Public Access, Davis Street, Rio Dell, CA

I am in favor of Non-Motorized Trail Access to the Eel River via Davis Street in Rio Dell. Please sign below with your phone number and email contact information. Check the box on right if you would also be willing to volunteer to help build/maintain trail.

Name	Phone #	Email address	Willing to volunteer? (check box if so)
Judy Fuller	845-3229		<input type="checkbox"/>
Mike Fuller	845-2969		<input type="checkbox"/>
David Fuller	707-771-9933		<input type="checkbox"/>
Kathy Jensen	707 845-7394		<input type="checkbox"/>
Steve Daly	707-764-3630		<input type="checkbox"/>
Kemset Moore	707 444 9579		<input type="checkbox"/>
Dave Kibben	707-764-1760		<input type="checkbox"/>
Cindy Babes	707 594 0663		<input checked="" type="checkbox"/>
Gloria Bates	707 764 2010		<input type="checkbox"/>
Edvin Bates	707 379 3940		<input type="checkbox"/>
Rhonda O'lane	707 223-1332		<input type="checkbox"/>
Kathy L. Lanning	(707) 764-8841		<input type="checkbox"/>
Dave Kibben	(707) 764-1760		<input type="checkbox"/>
Kim Reid	707-681-6717		<input type="checkbox"/>
Dave Reid	707-681-6717		<input type="checkbox"/>
Muriel Spencer	707-764-3721		<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

PETITION for

Eel River Public Access, Davis Street, Rio Dell, CA

I am in favor of Non-Motorized Trail Access to the Eel River via Davis Street in Rio Dell. Please sign below with your phone number and email contact information. Check the box on right if you would also be willing to volunteer to help build/maintain trail.

Name	Phone #	Email address	Willing to volunteer? (check box if so)
Jim Willis	407-0924	^{SuddenNK.net} redwoods.jcc	<input checked="" type="checkbox"/>
Linda Patterson	443-7122	lindard2@sbcglobal.net	<input type="checkbox"/>
Joan Cook	443-9063	cookconcrete@suddenlink.com	<input type="checkbox"/>
John Selfridge	442-3430	-	<input type="checkbox"/>
Tim Willis	407-0924	HUMBOLDTTIM@AOL.COM	<input type="checkbox"/>
Andrea Edington	502-0700	-	<input checked="" type="checkbox"/>
Gloria Gudinian	764-3447		<input type="checkbox"/>
Renee			<input type="checkbox"/>
Karen Hardest	682-6080		<input type="checkbox"/>
Spay M. Hardest	682-6080		<input type="checkbox"/>
Steven W. Gouley	725-2423		<input type="checkbox"/>
Jimmy Mann	443-6557		<input type="checkbox"/>
Linda Marie	443-6557		<input type="checkbox"/>
Teresa J. Luzzo	767-585998	teresa@theocear@igmail.com	<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

ATP Safe Routes to School Open House – The City Engineer held an open house for the Safe Routes to School grant project. Attendance was around half a dozen folks, and comments were accepted for the project.

Street Sweeping is scheduled for Friday June 23rd.

NCIA Conference – The City Manager attended a conference for the national cannabis industry, including speakers nationwide. Subjects covered included smell mitigation, federal compliance, local zoning, State regulation and a myriad of other topics. Overall the association is a strong advocate encouraging those in the industry to follow the rules and be examples.

Saturday September 16, 2017 will be Rio Dell's next E-Waste event.


675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)
E-mail: cm@riodellcity.com



**CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
July 6, 2017**

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Brooke Woodcox, Finance Director 

DATE: July 6, 2017

SUBJECT: Metropolitan Well Project Pay Request #4

Recommendation

Receive and File

Budgetary Impact

Resolution 1263-2015 authorizes the City Manager to carry out the City's financial responsibilities related to the State Water Resources Control Board State Drinking Water State Revolving Fund financing agreement D16-02014, Project #1210012-007C. Pay Request #4 in the amount of \$36,146.60 has been paid to the Contractor for work completed on the Metropolitan Well Project through May 31 2017. Total payments to date including Pay Request #4 are \$247,300. Remaining grant funds are \$418,576 for total grant funds of \$665,876.

Background and discussion

To date, total expenditures for the Metropolitan Well Project are \$591,810, or 31% of total project costs (\$1,879,076). The City's portion for the project is \$57,000. To date the City has expended \$42,302 towards its grant share.

RESOLUTION NO. 1263-2015

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AUTHORIZING THE CITY MANAGER
TO EXECUTE AND DELIVER AN APPLICATION
TO THE STATE WATER RESOURCE CONTROL BOARD
FOR SAFE DRINKING WATER STATE REVOLVING FUNDS**

WHEREAS, the City of Rio Dell and the State of California are experiencing a drought of unprecedented proportions, and

WHEREAS, the City of Rio Dell wishes increase the reliability of its drinking water supply, and

WHEREAS, The City of Rio Dell has identified the Metropolitan Well Site and its use as an emergency water source as the most direct cost effective solution to increasing the reliability of the city's water supply, and

WHEREAS, the City of Rio Dell is expected to receive Proposition 84 funds via the North Coast Integrated Regional Water Management Plan, and

WHEREAS, the Proposition 84 funds do not cover the expected total project cost, and

WHEREAS, the Safe Drinking Water State Revolving Funds through the State Water Resource Control Board have been identified as a funding source to bridge the gap in financing and increase the reliability of Rio Dell's water supply.

NOW, THEREFORE BE IT RESOLVED the City Council of the City of Rio Dell ("Entity") hereby authorizes the City Manager (the "Authorized Representative") or his designee to sign and file for on behalf of the Entity, a financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of the Metropolitan Well Site Project (the "Project").

This Authorized Representative, or his designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

PASSED AND ADOPTED by the City Council of the City of Rio Dell on May 19, 2015 by the following vote:

AYES: Wilson, Johnson and Marks
NOES: None
ABSENT: Garnes and Thompson
ABSTAIN: None


Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above to be a full, true and correct copy of Resolution No. 1263 -2015 adopted by the City Council of the City of Rio Dell on May 19, 2015.


Karen Dunham, City Clerk



Contractor's Application for Payment No. 4

Application Period: 5/1/2017 - 5/31/2017		Application Date: 6/1/2017
To (Owner): City of Rio Dell	From (Contractor): Ryan W. Nunn, Wahland Construction	Via (Engineer): Steve McElhenny, PE
Project: Metropolitan Wells Redevelopment Project	Contract: Metropolitan Wells Redevelopment Project	
Owner's Contract No: 03190	Contractor's Project No: 47-10	Engineer's Project No: 11140078

Application For Payment
Change Order Summary

Approved Change Orders		
Number	Additions	Definitions
1	\$0.257.59	
2	\$0.118.02	
TOTALS	\$12,385.61	
NET CHANGE BY CHANGE ORDERS	\$12,385.61	

1. ORIGINAL CONTRACT PRICE	\$ 1,362,900.00
2. Net change by Change Orders	\$ 12,385.61
3. Current Contract Price (Line 1 + 2)	\$ 1,375,285.61
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	\$ 266,315.79
5. RETAINAGE:	
a. 5% X 266,315.79 Work Completed	\$ 13,315.79
b. X Stored Material	\$ -
c. Total Retainage (Line 5 a + Line 5 b)	\$ 13,315.79
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5 c)	\$ 247,300.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Applications)	\$ 211,133.40
8. AMOUNT DUE THIS APPLICATION	\$ 36,166.60
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5 c above)	\$ 1,855,608.35

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner as time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner insulating Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By Bub RickettsDate 6/1/17

Payment of \$ 36,166.60

(or other - attach explanation of the other amount)

Is recommended by [Signature] 6/1/17 (Date)

Payment of \$ 26,145.60 (or other - attach explanation of the other amount)

Is requested by [Signature] 6/28/17 (Owner) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

Contract		Application Number		Application Date								
City of Rock Hill Sewerage Wastewater Treatment Plant		1		5/11/2017								
Application Period		Application Period		Application Period								
5/1/2017 - 5/31/2017		5/1/2017 - 5/31/2017		5/1/2017 - 5/31/2017								
Item No.	Description	Unit	Quantity	Unit Price (\$)	Total Value of Item (\$)	Estimated Quantity Installed this Period	Value of Work Installed this Period	Quantity Divisions Per Unit	Quantity Completed this Period	Value of Work to Date (\$)	Quantity Remaining	Value of Work Remaining (\$)
11	Light Fixtures - Materials	L.S.	2	2,500.00	5,000.00						100.0%	2,500.00
	Light Fixtures - Labor	L.S.	2	2,500.00	5,000.00						100.0%	2,500.00
	Installation of Conduits - Materials	L.S.	10	10,000.00	100,000.00						100.0%	100,000.00
	Installation of Conduits - Labor	L.S.	10	10,000.00	100,000.00						100.0%	100,000.00
	Trunking and Backfill and Conduits - Materials	L.S.	10	10,000.00	100,000.00						100.0%	100,000.00
	Trunking and Backfill and Conduits - Labor	L.S.	10	10,000.00	100,000.00						100.0%	100,000.00
	Single Vessel Green sand Filter Packaged Water Treatment System at 300 gpm	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Equipment Submittals	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Equipment Fabrication	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Equipment Delivery	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Drugs	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
15	Installation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Startup	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	CMU Treatment and Control Building	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Concrete Foundation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	CKC	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Concrete and Vents	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Roof Scaffolding	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Roofs	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Painting	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower Pump and Motors	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower Pump and Motors	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
16	Installation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Painting	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Paving, Vents, and Appointments	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Flow Water Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Double Wall Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Backwash Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Gravel	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Gravel Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
17	Installation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Painting	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Paving, Vents, and Appointments	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Flow Water Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Double Wall Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Backwash Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Gravel	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Gravel Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
18	Installation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Painting	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Paving, Vents, and Appointments	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Flow Water Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Double Wall Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Backwash Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Gravel	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Gravel Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
19	Installation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Painting	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Paving, Vents, and Appointments	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Flow Water Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Double Wall Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Backwash Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Gravel	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Gravel Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
20	Installation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Painting	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Paving, Vents, and Appointments	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Flow Water Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Double Wall Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Backwash Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Gravel	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Gravel Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
A-1	Installation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Painting	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Paving, Vents, and Appointments	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Flow Water Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Double Wall Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Backwash Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Gravel	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Gravel Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
A-2	Installation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Painting	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Paving, Vents, and Appointments	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Flow Water Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Double Wall Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Backwash Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Gravel	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Gravel Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
A-3	Installation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Painting	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Paving, Vents, and Appointments	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Flow Water Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Double Wall Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Backwash Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Gravel	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Gravel Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
A-4	Installation	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Painting	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Paving, Vents, and Appointments	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Flow Water Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Double Wall Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Backwash Pump	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Site Gravel	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Gravel Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00
	Clear Wall Blower	L.S.	1	11,000.00	11,000.00						100.0%	11,000.00

Progress Estimate - Unit Price Work

Contractor's Application

Form (Continued)		City of New Bedford Water System Project		Application Number		3					
Application Period		5/1/2017 - 5/31/2017		Application Date		5/11/2017					
Est Item No	Description	Unit Price Information			Quantity Installed this Period	Value of Work Installed this Period	Materials Permitted Saved	Quantity Permitted Period	Quantity Complete to Date	Value of Work to Date (\$)	Quantity Remaining (%)
		Item Quantity	Unit	Unit Price (\$)							
A-8	Water Control Fabric Under Slo Gravel Bedding	0	LS	\$ 8.70000	\$ 0.00000	\$ 0.00000	0%	0%	100%	\$ 0.00000	0%
Totals				\$ 8.70000	\$ 0.00000	\$ 0.00000	0%	0%	100%	\$ 0.00000	0%

Stored Material Summary

Contractor's Application

City of Rio Dell Municipal Wells Redevelopment Project										Application Number 4		
5/1/2017 - 5/31/2017										Application Date 5/31/2017		
Application Period												
A		B		C		D		E		F		G
Sub Item No.	Supplier Invoice No.	Submittal No. 1 (with Specification Section No. 1)	Description of Materials or Equipment Stored	Storage Location	Date Placed into Storage (Month/Year)	Amount (\$)	Subtotal Amount Completed and Stored to Date (D + E)	Incorporated in Work Date (Month/Year)	Amount (\$)	Materials Remaining in Storage (\$) (D + E - F)		
11	2280-154551	Submittal No. 1 (Specifications) 13-40-00 26-05-00 TIRU 26-79-80 40-91-21-36 40-94-43	Electrical and Controls System Power Panel Material	Colburn Electric	3/2017	\$ 6,341.67	\$ 6,341.67			\$ 6,341.67		
12	L192721 and 2280-154517	Submittal No. 1 (Specifications) 13-40-00 26-05-00 TIRU 26-79-80 40-91-21-36 40-94-43	Electrical and Controls System Trenching and Backfill and Conduit Material	Colburn Electric	3/2017	\$ 518.20	\$ 518.20			\$ 518.20		
13	2280-154551	Submittal No. 1 (Specifications) 13-40-00 26-05-00 TIRU 26-79-80 40-91-21-36 40-94-43	Electrical and Controls System Power Panel Material	Colburn Electric	5/2017		\$ 16,199.05	\$ 16,199.05		\$ 16,199.05		
	</											

Stored Material Summary

Contractor's Application

For (Contract)		City of Rao Delli Metropolitan Wells Redevelopment Project				Application Number		4			
Application Period		5/1/2017 - 5/31/2017				Application Date		5/31/2017			
Bid Item No	Supplier Invoice No	Submittal No (with Specification Section No.)	Storage Location	Description of Materials or Equipment Stored	D		E	Subtotal Amount Completed and Stored to Date (D + E)	F	G	
					Date Placed into Storage (Month/Year)	Amount (\$)					
										Materials Remaining in Storage (\$)	
										(D + E - F)	
				Totals			\$6,459,817	\$16,199,05			\$23,658,92
											\$23,658,92

ORIGINAL

CAPTON ELECTRIC SUPPLY
805 W CLARK STREET
EUREKA, CA 95501
T:707 442-6446 F:707 443-8250

SOLD TO: COLBURN ELECTRIC
P. O. BOX 3667
EUREKA, CA 95502

SHIP TO: COLBURN ELECTRIC
309 W 15TH STREET
EUREKA, CA 95501

PHONE NO. 2280-435707	
05/02/17	
PLEASE SHOW INVOICE NO. AND REMIT TO.	
P.O. BOX 4157	
WALNUT CREEK, CA 94596	
T-925 280-8343 F-925 280-9681	

EMAILED

ACCOUNT NO. JOB ACCOUNT	RK-16180	JOB NAME AND ADDRESS RIO DELL WELLS		CUSTOMER ORDER NO. RIO DELL WELLS	
SALESPERSON 6410 BP		SHIPPING INFORMATION PREPAID		SHIP VIA OT	SHIP DATE 05/02/17
QUANTITY ORDERED	PRODUCT CODE	DESCRIPTION	QUANTITY SHIPPED	PRICE	EXTENSION
1	EATON CA-P40250RT2801	PANEL W	1	14930.00	14,930.00
1	EATON EX3673P	BACK BOX	1	.002	0.00
					X
					X
TITLE AND RISK OF LOSS ON DAMAGE TO MERCHANDISE PASSES AT POINT OF SHIPMENT. CLAIMS FOR SHORT OR DAMAGED MERCHANDISE SHOULD BE MADE TO CARRIER. MERCHANDISE RETURNED WITHOUT OUR CONSENT WILL NOT BE ACCEPTED. A REFUNDING CHANGE WILL BE MADE ON RETURNED GOODS UNLESS DEFECTIVE ON THIRD ERROR ON OUR PART A SERVICE CHARGE OF 1.5% PER MONTH, BUT NOT TO EXCEED THE HIGHEST AMOUNT LAWFULLY ALLOWED BY CONTRACT IN THIS STATE, WILL BE MADE ON ALL PAST DUE ACCOUNTS. THIS SALE IS SUBJECT TO OUR TERMS LOCATED AT SALES OPERATIONS DIV. WHICH WE MAY CHANGE FROM TIME TO TIME WITHOUT PRIOR NOTICE.					
CODES: TO ADVISE YOU PROPERLY CONCERNING YOUR ORDER, THIS CODE IS USED ON OUR INVOICES: B - BACK ORDERED. WILL SHIP AS SOON AS RECEIVED UNLESS INSTRUCTED TO CANCEL. C - CANCELLED. NOT IN STOCK. USABLE TO PURCHASE LOCALLY			MERCHANDISE SALES TAX 8.500		14930.00
NET PAYMENT IS DUE BY THE 15TH OF THE MONTH FOLLOWING PURCHASE			SHIPPING CHARGE		1269.05
			TOTAL DUE		16199.05



June 5, 2017

Kyle Knopp
City Manager
City of Rio Dell
675 Wildwood Ave
Rio Dell, CA 95562
(707) 764-3532

RE: Metropolitan Wells Redevelopment Project
Progress Payment Request No. 4 for Wahlund Construction

Dear Kyle,

After a hiatus due to wet weather and poor site conditions, construction of the Metropolitan Wells Redevelopment Project was reinitiated the week of May 22nd. The site is much drier now than it was previously, and the work is proceeding much more smoothly and effectively now than it was during wet weather conditions. The contract initially had a completion date of June 18, 2017. However, due to the required hiatus, a contract extension will be required to allow for completion of the work. Wahlund is currently on track to complete construction by August 22, 2017.

During the pay request period of May 1 through May 31, 2017, Wahlund completed additional construction staking, additional site grading, installed batter boards for construction of the building foundation, added to the gravel driveway, and installed all of the under-slab piping. Wahlund is also requesting reimbursement for some electrical equipment on hand. The purchase of this equipment has been documented and confirmed.

Summary of Change Orders

Two change orders for this project have been executed to date:

No.	Change	Cost	Need	Status
1	Adding six inches of class 2 aggregate base underneath slab. Add additional aggregate base underneath new driveway.	\$6,267.59	An additional six inches of class 2 aggregate base will be added underneath the new building slab to provide additional support under the new footings and slab. Some additional aggregate base will also be required underneath the new driveway to match driveway elevations with the new building elevations.	Executed - Work Pending
2	Replacing existing asbestos cement pipe with PVC pipe with joint restraints.	\$6,118.02	Replacing the existing ACP at the site will allow for easier connections, prevent damage from the site construction activities in the vicinity of the existing pipe, and reduce potential future risk of damage due to issues with the ACP. This existing pipe will be replaced with new PVC pipe with joint restraints.	Executed - Work Pending
TOTAL		\$12,385.61		



As shown in the table, the total cost for all change orders is currently \$12,385.61. These change orders have been approved by all relevant parties and will be executed by Wahlund at the agreed upon lump sum price for each change order. The construction project currently includes a \$100,000 contingency, of which \$87,614.39 remains. Some contingency funds have also been used to cover administrative costs incurred by the City, which does not offset the \$100,000 contingency for construction.

As discussed above, a contract extension will also be required for the project. There will be no additional construction cost associated with this extension, which will likely extend the project through the end of August.

Pay Recommendation

Wahlund Construction's Pay Request No. 4 is attached to this memo. A summary table is included with the Contractor's submittal which shows the total contract price, approved change orders, the value of work completed to date, the amount of previous payment requested, and the current payment due (which includes subtraction of the required 5% retention). The pay request is based on the bid schedule lump sum breakdown provided by the Contractor and the actual quantities of work completed. GHD construction management staff reviewed the accuracy of the percentage of completion estimates for each item.

We recommend payment to Wahlund Construction for Pay Request No. 4 in the amount of \$36,146.60. Payment to the Contractor is due within 30 calendar days of this recommendation for payment (due by July 5, 2017). Please do not hesitate to contact me if you have any questions regarding the project progress or this pay request.

Sincerely,
GHD Inc.

A handwritten signature in black ink, appearing to read "Nathan Stevens".

Nathan Stevens, PE
Project Engineer
707-443-8326

ATTACHMENTS
Wahlund Construction Pay Request No. 4

CC:
Brooke Woodcox, Rio Dell Finance Director, 675 Wildwood Avenue Rio Dell, CA 95562
Quinn Donovan, USDA Area Specialist 777 Sonoma Avenue, E Street Annex, Santa Rosa, CA 95404
Kevin Warring, Water Resources Control Engineer, SWRCB

*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com*



July 6, 2017

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Approval of Resolution No. 1341-2017 Providing Approval for the Transfer of Stock for the Solid Wastes Service Provider for the City Pursuant to Section 2.05 of the City of Rio Dell Solid Waste Services Contract

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution No. 1341-2017

BACKGROUND AND DISCUSSION

The City Council was provided a presentation on June 20, 2017 from Linda Wise the General Manager for Recology Humboldt County.

Eel River Disposal Inc. currently provides solid waste services, curbside recycling and green waste collection services to the City of Rio Dell under an exclusive franchise agreement recently reauthorized through 2026. The shares of the company, currently owned by Mr. Harry Hardin, are proposed to be sold to Recology Inc. who will then rebrand "Eel River Disposal" into "Recology Eel River." It is this rebranded entity that will continue to serve the solid waste subscribers of Rio Dell.

Under section 2.07 of the Solid Waste Franchise Agreement, any change in ownership of the Solid Waste services provider requires the consent of the City.

Staff has reviewed the transaction proposal and found no reasonable grounds to deny the transaction.

Attachments:

- Proposed authorizing resolution
- Initial June 16, 2017 letter
- June 21, 2017 response to questions from the City Manager
- Recology Strategic Plan

///



RESOLUTION NO. 1341-2017

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL, CALIFORNIA
AUTHORIZING AND APPROVING THE TRANSFER OF STOCK
IN EEL RIVER DISPOSAL COMPANY, INC. TO RECOLOGY INC.**

WHEREAS, Mr. Harry Hardin owns Eel River Disposal Company, Inc. (ERD);
and

WHEREAS, Eel River Disposal has an exclusive franchise agreement with the
City of Rio Dell for Solid Waste and other services; and

WHEREAS, On June 16, 2017 the City received a request for consent to
change the control (ownership) of Eel River Disposal through the transfer of stock
from Mr. Harry Hardin to Recology Inc. the fifth largest solid waste services
provider in the United States; and,

WHEREAS, this transaction involves only a change of ownership of Eel River
Disposal and not a reassignment of solid waste services directly to Recology Inc.
or Recology Humboldt; and

WHEREAS, it is anticipated that once the transfer is complete, Eel River
Disposal Inc. will be rebranded to Recology Eel River.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rio
Dell as follows:

The City Council hereby authorizes and approves the transfer of stock of Eel
River Disposal Inc. to Recology Inc.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Rio Dell on
this 6th day of July, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:
ABSENT:

Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Resolution No. 1341-2017 adopted by the City Council of the City of Rio Dell on June 20, 2017.

Karen Dunham, City Clerk



June 16, 2017

Frank Wilson, Mayor
Kyle Knopp, City Manager
City of Rio Dell
675 Wildwood Ave.
Rio Dell, CA 95562

Re: Request for Consent to Change of Control
City of Rio Dell Solid Waste, Organic Materials and Recycling Franchise Agreement,
effective as of January 1, 2017, between the City of Rio Dell and Eel River Disposal
Company, Inc. (the "*Agreement*")

Dear Mayor Frank Wilson and Mr. Knopp,

We wish to inform you that Eel River Disposal Company, Inc. ("*ERD*") and Recology Inc. ("*Recology*") have entered into an agreement whereby Recology will acquire all the outstanding shares of ERD (the "*Transaction*").

The purpose of this letter is to request that the City of Rio Dell provide its consent to the change of control of ERD pursuant to Section 2.05 of the Agreement.

We expect the Transaction to close in July 2017. Following the closing of the Transaction, ERD will be rebranded Recology Eel River and will continue to perform the obligations of "CONTRACTOR" under the Agreement. Both ERD and Recology believe that the proposed Transaction ensures that solid waste generated in the City will continue to be collected and properly disposed of.

Time is of the essence in obtaining a response to this request, accordingly, please do not hesitate to contact Linda Wise at (707) 442-4501 regarding this matter.

We appreciate your prompt consideration of this request.

Best Regards,



George P. McGrath
Executive Vice President and COO

cc: Harry Hardin, President, Eel River Disposal Company, Inc.



June 21, 2017

City of Rio Dell
675 Wildwood Ave.
Rio Dell, CA 95562
Attn: Kyle Knopp, City Manager

Re: Response to Inquiry Regarding Change of Control of Eel River Disposal Company, Inc.

Dear Kyle,

Thank you for your email last week regarding Recology Inc.'s request that the City of Rio Dell (the "**City**") consent to the change of control of Eel River Disposal Company, Inc. ("**ERD**") pursuant to Section 2.05 of the City of Rio Dell Solid Waste, Organic Materials and Recycling Franchise Agreement, effective as of January 1, 2017, between the City and ERD (the "**Agreement**").

As previously discussed, Recology is acquiring all of the shares of ERD. Recology is also acquiring title to the Fortuna and Samoa facilities, as well as all the shares of Eel River Resource Recovery, Inc., the entity that operates the Fortuna and Samoa facilities (all such acquisitions, the "**Transaction**").

Following the closing of the Transaction, ERD will be rebranded "Recology Eel River" and will continue to perform the obligations of "CONTRACTOR" under the Agreement. To avoid any confusion, Recology is requesting that the City consent to the change of control of ERD: it is not seeking the assignment of the Agreement to Recology Inc.

This letter is to provide the City with the information requested in your June 16th email.

1. List of clients currently served by Recology Inc.

Recology has over 45 operating companies that provide integrated services to more than 733,000 residential customers and 109,000 commercial customers in 131 communities across California, Oregon and Washington. Recology's strategic plan, which provides more detailed information about Recology, is enclosed.

Below are a few references for municipalities currently serviced by Recology operating companies.

County of Humboldt

Name: Tom Mattson
Title: Director of Public Works
Email: tmattson@co.humboldt.ca.us
Phone Number: (707) 445-7652

City of Eureka

Name: Miles Slattery
Title: Director of Parks & Recreation
Email: mslattery@ci.eureka.ca.gov
Phone Number: (707) 441-4184

City of Arcata

Name: Karen Diemer
Title: City Manager
Email: kdiemer@cityofarcata.org
Phone Number: (707) 822-5953

City of San Francisco

Name: Robert Haley
Title: Zero Waste Program Manager
Email: Robert.haley@sfgov.org
Phone Number: (415) 355-3752

City of Vacaville

Name: Shawn Cunningham
Title: Director of Public Works
Email: shawn.cunningham@cityofvacaville.com
Phone Number: (707) 449-5176

City of Vallejo

Name: Daniel E. Keen
Title: City Manager
Email: Daniel.Keen@cityofvallejo.net
Phone Number: (707) 648-4576

2. Articles of Incorporation of Recology Inc.

As stated above, Recology Inc. will not be the "CONTRACTOR" under the Agreement. If the City still believes it would be helpful to review Recology's articles of incorporation and bylaws, we are happy to provide them under separate cover.

3. Bylaws of Recology Inc.

Please see response to #3 above.

4. Copy of Purchase and Sale Agreement between Recology Inc. and ERD

The agreements documenting the Transaction are confidential. While we will not be providing the City a copy of such agreements, we want to assure the City that Recology is acquiring all the assets necessary to continue servicing the City and operating the ERD business.

5. Copy of most recent ERD balance sheet *prior* to conveyance of shares of ERD to Recology, Inc.

Recology has discussed this request with ERD, and ERD does not believe the most recent balance sheet is relevant to the City's evaluation of the Transaction.

6. List of equipment/assets being transferred out of ERD, if any, prior to conveyance of shares to Recology, Inc.

As previously stated, all of the assets necessary to continue servicing the City are included in the Transaction.

7. Status of fee ownership of ERD Disposal site in Fortuna, California.

At the closing of the Transaction, title to the Fortuna facility will be transferred to Recology Humboldt County, a wholly owned subsidiary of Recology Inc. The Fortuna facility is currently owned by White Circle Commerce LLC, an affiliate of ERD.

8. If ERD Disposal site in Fortuna, California, is not owned in fee by ERD, Inc., copy of any lease or other instrument vesting ERD with possessory interest.

See response to #7 above.

9. List of proposed shareholders (and equity interest percentage) of ERD following conveyance.

Recology Inc. will be the sole shareholder of all the shares of ERD following the closing of the Transaction.

10. Information regarding any proposed Officer changes of ERD.

Following the closing of the Transaction, the officers of ERD will be:

Michael J. Sangiacomo – President and CEO

Mark R. Lomele – Executive Vice President and CFO

George P. McGrath – Executive Vice President and COO
Cary Chen – Secretary
Roxanne Frye – Assistant Secretary
Lindsay Young – Assistant Secretary

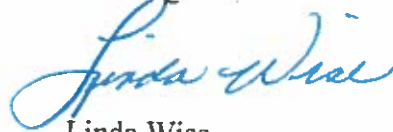
11. Any other assurances Recology Inc. can provide regarding financial ability to perform contractual obligations of ERD post share transfer.

Recology is the fifth largest solid waste company in the United States, and the largest employee-owned company in the waste industry with over 3,300 employees. As previously stated, Recology services over 840,000 customers across California, Oregon and Nevada.

There will always be a local contact for issues related to administration and services related to all Humboldt County agreements. Those issues are handled by me, the General Manager of Recology Humboldt County

Recology looks forward to partnering with the City following the Transaction. If you have any further questions, please feel free to contact me at (707) 442-4501.

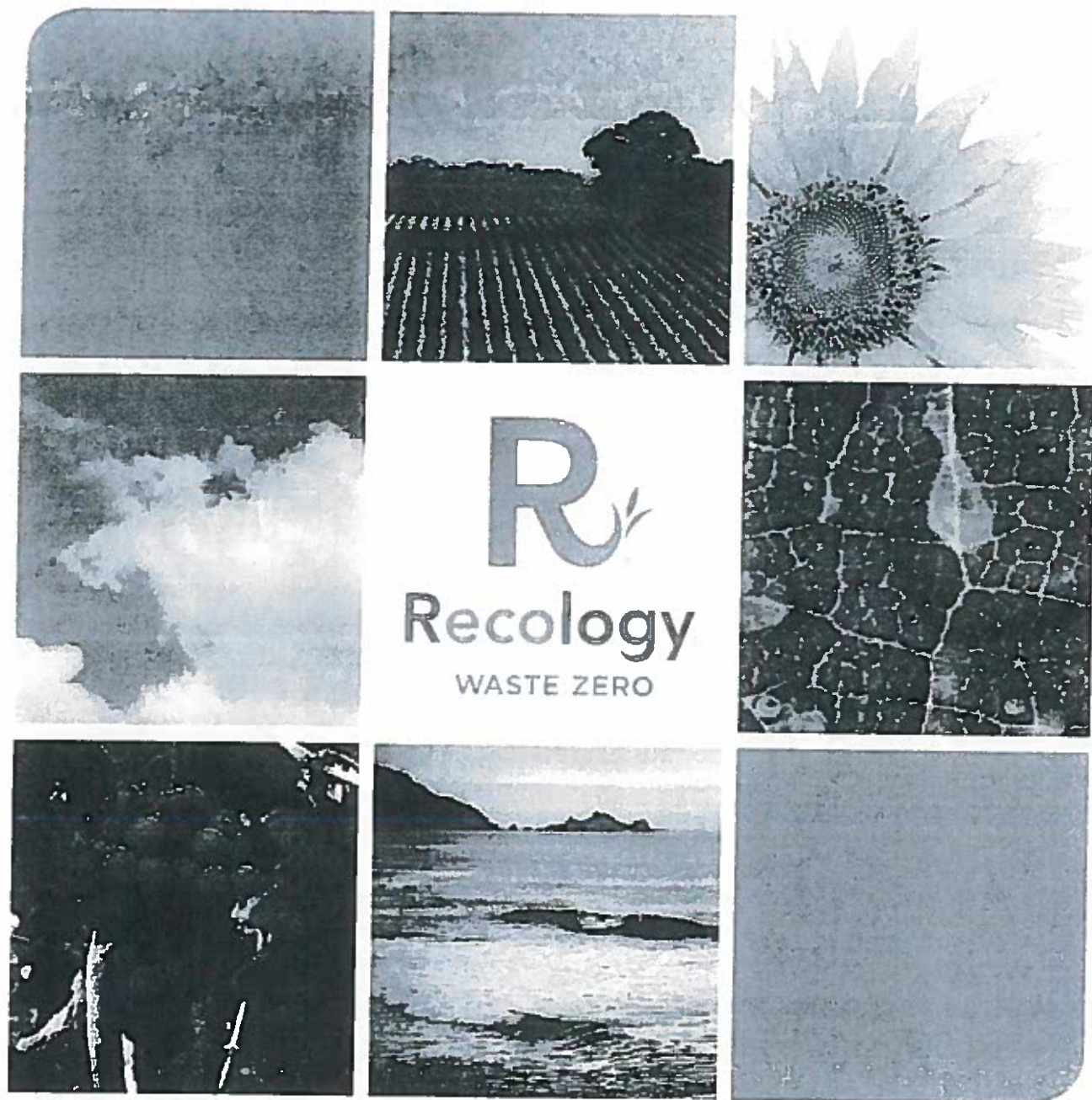
Best Regards,



Linda Wise
General Manager
Recology Humboldt County

Enclosures

cc: Harry Hardin, President, Eel River Disposal Company, Inc.



Recology sees a world without waste

Strategic Plan

2014 ~ 2018

An Employee Owned Company

RECOLOGY BOARD OF DIRECTORS

Dennis Wu, *Chair*

Larry Colton

Sylvia Kwan

George McGrath

Mike Sangiacomo

PRIMARY AUTHORS

Mike Sangiacomo, *President & Chief Executive Officer*

George McGrath, *Executive Vice President & Chief Operating Officer*

Mark Lomele, *Executive Vice President & Chief Financial Officer*

Julie Bertani-Kiser, *Vice President & Director of Human Resources*

STRATEGIC PLAN CONSULTANT AND FACILITATOR

Alex Moss, *Praxis Consulting Group, Inc.*

WITH SPECIAL THANKS TO

Roxanne Frye, *Corporate Secretary/Executive Administrator*

DESIGN & PRODUCTION

EDITOR: Mary Sawai, *Community Relations Manager*

DESIGNER: Kate Benton, *Golden Ideas*

PHOTO CREDITS: Kate Benton: Cover, Page 13, Larry Strong: Cover, Pages 1, 7, 9, Shutterstock: Cover, Page 9, Recology archives: Page 2, Julio Cesar Martinez: Page 3, Brian and Janet Kendall: Page 5, Sandstrom Partners: Page 3, Dionicio Mendoza and Recology employees: Page 6, and William McDonough + Partners: Page 8.

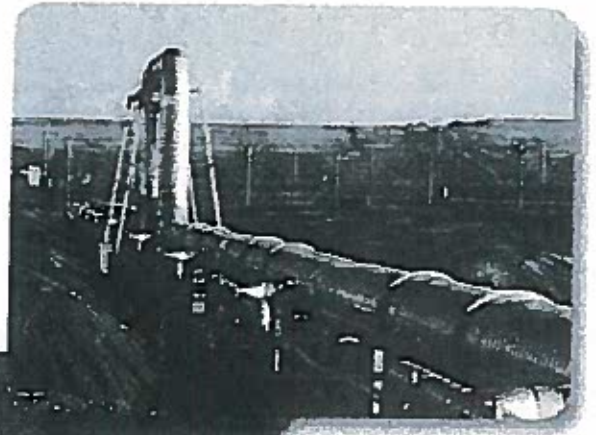


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Introduction

HISTORY

Recology traces its roots back to the Gold Rush era when immigrants from the province of Genoa in northern Italy came to San Francisco looking for opportunities. They found work doing what no one else wanted to do – picking up other people's garbage. In addition to taking away what others didn't want, they scavenged through the material to find things they could sell. These early scavengers formed small alliances and created the companies that have become Recology. In 1986 and 1987, these companies merged in a series of transactions that placed the ownership of Recology in the hands of the Recology Employee Stock Ownership Plan (ESOP).

As of 2013, Recology serves 116 communities, more than 680,000 residential and 90,000 commercial customers in four western states. This year, we will collect, transport and/or process approximately 2.3

"A fundamental challenge to the communities and the environment is to return resources to their best and most useful use. Recology believes that all resources can be sustained."
– Mike Sangiacomo, President & Chief Executive Officer

million tons of waste generated in these communities. Recology is of significant size at approximately \$750 million in revenue. We have identified growth as an important aspect to the health of Recology as it helps to diversify our revenue base, drive long-term value for our employee-owners, and extend the impact of our services to new communities who share our vision.

STAKEHOLDERS

The commitment to service aligns directly with the Vision and Mission of Recology to positively impact our communities and environment. To create these long-term positive outcomes,

Recology will continue its strong historical commitment to the following stakeholders:

- Communities served
- Environment
- Employee-owners

Communities served: Recology strives to provide excellent customer service to all of the communities that it serves. At the end of the day, all Recology really has to sell is its service. Service should always be timely and convenient for the customer, and provide a great value.

Environment: We believe that it is everyone's responsibility to protect the environment in order to create a sustainable planet. Recology strives to always be considerate of the environment in all of our undertakings. We only have one planet to live on; let's protect it.

Employee-Owners: Employees are the backbone of Recology and the ESOP is the glue that binds it all together. Employee-owners are invested in the communities where they live and work. Recology has a current and growing workforce of approximately 2,800 employee-owners, many of whom (approximately 70%) are represented by various labor unions. Through the ESOP, Recology employees receive a stake in the company, which enables them to participate in the company's success. This motivates our employees to provide better service, creating a cycle of empowerment, performance, and reward.



Vision & Mission

Recology provides a valuable service that the world cannot live without. Through our 39 operating subsidiaries Recology provides exceptional collection, hauling, processing, composting, and disposal services. Where the world sees waste, we see resources. Today, the world's waste-related resources are mostly being stored in unsustainable landfills or are being partially reprocessed into low-end products. A fundamental challenge to the communities and the environment is to return resources to their best and highest use.

Recology believes that all resources can be utilized. Thus, our vision is:

Recology sees a world without waste.

Our mission, in service of our vision is:

Recology is dedicated to building exceptional resource ecosystems that protect the environment and sustain our communities. We strive for the best and highest use of all resources.



Success for Recology in all of its endeavors is to steadily move the proportion of the resources that communities today call "waste" to their greatest productive re-use. To push us forward in this regard, Recology has made WASTE ZERO a call to action and rallying cry. This represents a fundamental shift from traditional "waste management" practices, of moving material to landfill, to a fully-integrated paradigm known as the "Resource Ecosystem". The

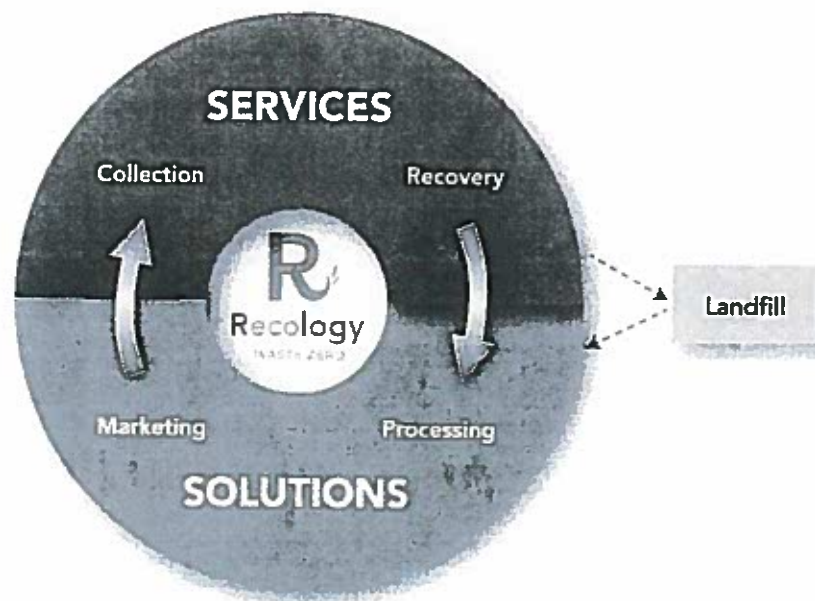
Resource Ecosystem is comprised of four critical components, Collection-Recovery-Processing-Marketing, which are all interconnected to optimize the material resources we recover.

Recology is eager to carry out its vision of a world without waste through educational programs and innovative engineering services. At the same time, these efforts should also produce a profitable company that benefits our stakeholders.

"Recology provides a valuable service that the world cannot live without... Where the world sees waste, we see resources."

– Dennis Wu, Chair, Recology Board of Directors

Resource Ecosystem Paradigm



The best and highest use of all resources throughout the cycle.

Executive Summary

VISION

Recology sees a world
without waste™

MISSION

Recology builds exceptional
resource ecosystems™

RECOLOGY CULTURE

Maintain and enhance the Recology culture
among our stakeholders.

STRATEGIC COMMITMENTS

The strategic plan of Recology will be implemented over the next five years, focusing on reinforcing and enhancing our core competitive advantage, our Recology culture, and will be guided by three overarching commitments.

A WORLD WITHOUT WASTE

Develop innovative
solutions to utilize
resources and to lead
progress towards a
world without waste

EXCEPTIONAL SERVICE

Provide the highest
level of service
and support to all
stakeholders

FINANCIAL GROWTH

Enhance the
company's financial
strength

Culture

Recology culture is an integrated pattern of human knowledge, belief, and behavior that depends upon the capacity for learning and transmitting knowledge to succeeding generations. Culture is also an intangible experience that goes into forming a first impression. First impressions are crucial as they set the tone for future interactions. A strong culture helps sustain core values that are practiced by an organization and preserves those values for future generations to follow.

From the time of our early scavenger predecessors to our current 100 percent employee-owned status, a Recology core value has been providing superior service while collecting resources that others see as waste, and returning those resources to productive reuse. What we collect and what is recycled may change over time but our desire to offer the best service possible will never change. Our culture will preserve this understanding for the future generations of Recology employee-owners to come.

As our company grows, as we hire and train new employees – drivers, material processors, support staff



and leadership – as we invest in the latest and most efficient technology, as we expand services to new communities and offer new material processing services to eliminate waste, one guiding principle remains clear.

As a 100 percent employee-owned company, the Recology culture is our competitive advantage.

We will maintain and enhance our Recology culture among current stakeholders while increasing how

it is embraced across existing and new businesses. Specific steps will be taken to reinforce our culture with existing employees, to introduce new employees to our culture, to prioritize growth within communities that align with our culture, and to embed our culture in new and expanded operations. Reinforcing and building our Recology culture is both an initiative in and of itself, and it is also an underlying mindset that guides everything we think and do.

"Through the ESOP, Recology employees receive a stake in the company, which enables them to participate in the company's success." – Julie Bertani-Kiser, Vice President & Director of Human Resources

RECOLOGY CULTURE

RECOLOGY CULTURE MAKES US WHO WE ARE and aids us in serving our stakeholders.

Maintain and enhance the Recology culture among our stakeholders while increasing how it's embraced across existing and new businesses

Culture Enhancement

Recology will reinforce and promote its culture.

Strategic Commitment

A WORLD WITHOUT WASTE

RECOLOGY WILL MAKE MATERIAL PROGRESS towards our vision of a world without waste.

Develop innovative solutions to utilize resources and to lead progress towards a world without waste

Vision and Mission

Recology will adopt and communicate its vision and mission.

Zero Waste

Recology will achieve specific objectives towards the SF Zero Waste Plan.

Rail Haul

Recology will implement rail haul to fulfill the contract with the City and County of San Francisco for the disposal of materials at Ostrom Road.

Processing Technology

Recology will identify, prioritize and invest in processing technology that allows Recology to pursue Zero Waste.

Knowledge Leadership

Recology will continue its industry leadership position.

It's not about what we throw away. It's about what we save together.



Recology Artist in Residence Program artists and Recology employees created this mural from bottles, cans, and paper recovered from curbside recycling carts

"Success for Recology in all of its administrative functions is proposed. The intent is that there is no waste left over from production."

— Recology's WASTE ZERO goal is action and progress.

— Mike Sangiacomo, President & Chief Executive Officer

Strategic Commitment

EXCEPTIONAL SERVICE

RECOLOGY WILL SERVE our customers and communities at the highest level.

Provide the highest level of service and support to all stakeholders

External Customers

Recology will provide excellent service to its customers and increase customer loyalty by creating a web of activities through which customers can interact.

Internal Customers

Recology information systems will enhance work efficiency, collaboration and business intelligence, and support business process improvement and efficiency opportunities.

Labor Relations

Recology will have strong relations with its unions through active and creative mutual gains, and provide a competitive advantage in the marketplace.

Government Relations and Community Engagement (GRACE)

Recology will systematize and deepen GRACE activities.

Employee Ownership

Recology will remain 100 percent employee-owned through the ESOP.

George McGrath
Executive Vice President
& Chief Operating
Officer



Strategic Commitment

FINANCIAL GROWTH

RECOLOGY WILL CREATE AND SHARE WEALTH with our employee-owners, and through them with the communities we serve.

Enhance the company's financial strength

Enhance Financial Strength

Recology will achieve the annual baseline financial growth targets.

Growth: Geographic

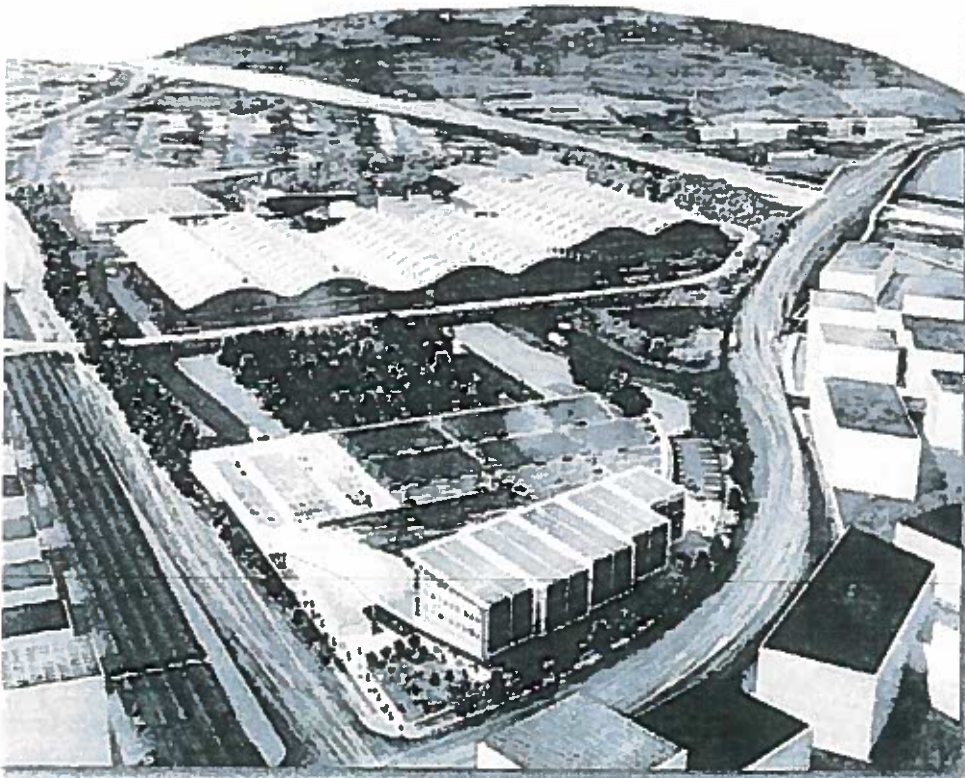
Recology will grow within the Western United States, primarily in California, Oregon, Washington, and Nevada, in communities that are aligned with the vision of Recology.

Growth: Organic

Recology will achieve organic growth that is consistent with its vision and mission.

Growth: Execution

Recology will acquire and integrate new businesses following best practices.



Recology's commitment to financial strength is a key driver of our success. We are focused on achieving our annual baseline financial growth targets through geographic, organic, and execution growth. This commitment is reflected in our strategic plan and our ongoing efforts to enhance our financial strength.

Mark Lomele, Executive Vice President & Chief Financial Officer

Implementation & Oversight

Overall responsibility for monitoring the implementation of the Plan will reside with a newly formed Strategic Plan Oversight Committee ('SPOC'). Under the leadership of Board Chair Dennis Wu, SPOC is initially comprised of the three current outside Board of Directors (Chair Wu, Sylvia Kwan and Larry Colton) and four executives (CEO Mike Sangiacomo, COO George McGrath, CFO Mark Lomele, and VP of HR Julie Bertani-Kiser).

Five implementation teams will continue: Business Process Improvement, Excellence in Collection, Growth, Labor Relations, and Knowledge Leadership.

CONCLUSION

The 2014 Strategic Plan clarifies future focus and provides a powerful tool to motivate the Recology leadership team, and inspire employees to reach new heights.

There is a tremendous need for the work we do. Much of our society does not yet recognize this need. Our efforts over these next five years must be spent in leading the way to utilize resources that were once considered waste. This will bring us new opportunities for the next generation of Recologists who will continue our legacy to serve our communities, the environment and our employee-owners.

So let's get going!



Acknowledgements

Recology appreciates the time and dedication everyone has invested in the development of the 2014 Strategic Plan. This Plan is the culmination of many hours of hard work invested by many Recologists, consultants and people who believe in the work we do. Thank you for your support and for your confidence in the future of Recology.

RECOLOGY STRATEGIC PLAN DEVELOPMENT TEAM

RECOLOGY PARADIGM

Mike Sangiacomo, Team Leader	Alex Moss	Mary Sawai	Sandstrom Partners
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FINANCING GROWTH IN THE ESOP CONTEXT

Mark Lomele, Team Leader	Bruce MacKenzie Dave Vaughn	Maurice Quillen Dennis Wu	Mike Sangiacomo
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MAINTAIN AND BUILD EXCELLENCE IN COLLECTION

Mark Arsenault, Team Leader	Dan Bridges Drew Lehman Jim Mendoza	Bruce Gondry Lisa Martinez-Ronan Paul Yamamoto	Mike Kelly George McGrath
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ZERO WASTE

Jon Braslaw, Team Leader	Bennie Anselmo Mike Crosetti Minna Tao	Chris Choate John Glaub	Anthony Crescenti Mike Sangiacomo
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RAIL HAUL

Paul Yamamoto, Team Leader	Bill Burrage Erin Merrill Dave Vaughn	Ed Farewell Robert Newburne	George McGrath Frank Tamayo
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INFORMATION SYSTEMS

Julie Bertani-Kiser, Team Leader	Jon Braslaw Adam Tabak Angelica Villarreal	Mark Lomele Minna Tao	Mike McLaughlin Malaika Thorne
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COMMUNITY RELATIONS

Eric Potashner, Team Leader	Tamera Del Bene Mary Sawai	Paul Giusti Fred Stemmler	Rachel Oster
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LABOR RELATIONS

Alex Moss, Team Leader	Julie Bertani-Kiser William Lyons Eric Potashner	Chris Crescio-Porter Lisa Martinez-Ronan	John Legnitto George McGrath
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ACQUISITIONS

Dave Vaughn, Team Leader	Mark Arsenault Mark Lomele Linda Wise	Ginger Emrick George McGrath Paul Yamamoto	John Legnitto Mike Sangiacomo
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PROCESSING TECHNOLOGY

Maurice Quillen, Team Leader	Meghan Butler Bruce MacKenzie Linda Wise	Chris Choate Jim Mendoza	Tim Daleiden Mike Sangiacomo
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KNOWLEDGE LEADERSHIP

George McGrath, Team Leader	Chris Choate Rachel Oster	Robert Hanke Eric Potashner	Sylvia Kwan Mike Sangiacomo
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RECOLOGY STRATEGIC PLAN IMPLEMENTATION TEAM

BUSINESS PROCESS IMPROVEMENT

Jon Braslaw, **Team Leader**

Phil Couchee
Mike McLaughlin
Robert Newburne
Adam Tabak
Angelica Villarreal

Tim Daleiden
Marchell Nelson
Fred Stemmler
Minna Tao

EXCELLENCE IN COLLECTION

Mark Arsenault, **Team Leader**

Bill Emmal
Ed Farewell
Joe Matz
Daniel Negron
Kristen Watkins

Jessica Ernst
Jeannette Haskell
Jim Mendoza
Kam Sung

GROWTH

John Legnitto, **Team Leader**

Mark Arsenault
Mark Lomele
Eric Potashner
Dave Vaughn

Julie Bertani-Kiser
George McGrath
Mike Sangiacomo
Paul Yamamoto

LABOR RELATIONS

Julie Bertani-Kiser, **Team Leader**

Dan Bridges
Paul Giusti
Lisa Martinez-Ronan
Eric Potashner
Mario Puccinelli
Dave Vaughn

Chris Crescio-Porter
William Lyons
Tom Norris
Greg Pryor
Maurice Quillen

KNOWLEDGE LEADERSHIP

Mike Sangiacomo, **Team Leader**

Jon Braslaw
George McGrath
Paul Yamamoto

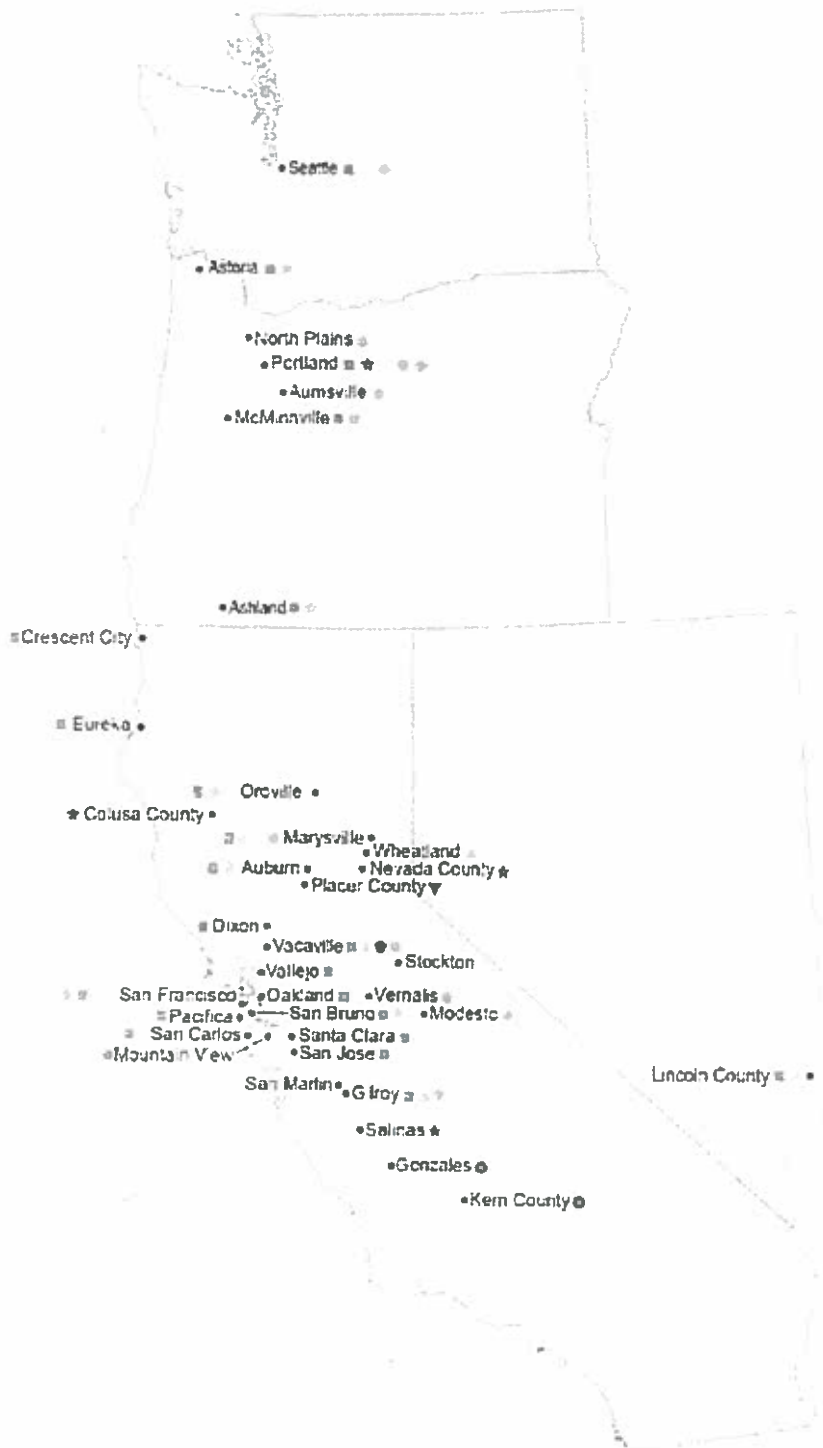
Chris Choate
Rachel Oster

TECHNOLOGY Sub Committee

Maurice Quillen, **Team Leader**
Phil Graham
Kirk Steed

Meghan Butler
Bruce MacKenzie
Malaika Thorne

Facilities & Services



Provides Integrated Services

- 680,000+ Households
- 90,000 Commercial businesses
- 116 Communities served in CA, NV, OR and WA

Operates Transfer and Recycling Facilities

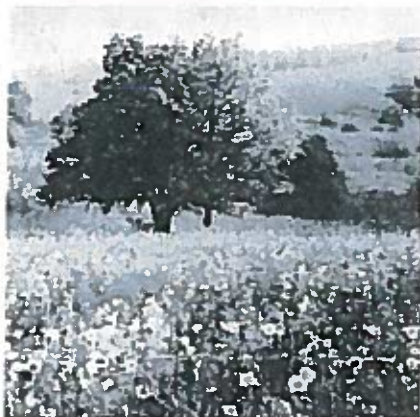
- 12 Transfer Stations
- 9 MRFs
- 9 Organic Processing Facilities
- 6 Landfills

LEGEND

- Administration / Collection
- Material Recovery Facility
- ◇ Transfer & Transport
- ◇ Owned & Operated Landfill
- ▼ Contract Operated Material Recovery Facility
- Contract Operated Landfill
- Special Wastes Disposal
- Compost Facilities
- ★ Contract Operated Transfer Stations
- ◆ StreetScape Maintenance



It's the Recology way!



R
Recology
WASTE ZERO

www.recology.com



Printed on recycled paper, including 100% post-consumer content.



*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodelcity.com*



July 6, 2017

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Approval of Resolution No. 1342-2017 Designating the City Manager as the Authorized Representative for a Grant to the State Water Resources Control Board

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution No. 1342-2017.

BACKGROUND AND DISCUSSION

On November 4, 2014 voters in the State of California passed Proposition 1 which allocated over \$7 billion dollars for water projects including a portion for grants to local governments. During 2015 the City underwent a water rate analysis and rate adjustment in order to correct a long standing deficit in the water fund and also to provide funding for capital replacement of aged and failing sections of the water system. During the rate setting process, the City Council prioritized the objective to begin setting aside funds for major capital replacement of the system with the intention to leverage State grant funds in order to save ratepayers money while moving the needed projects forward. The new rates became effective in January of 2016.

In March of 2016 the City's Engineer (GHD) submitted a Drinking Water Planning Grant to the State Water Resources Control Board. The work associated with this grant is a necessary precursor in order to apply for further grants. The scope of the grant and future projects was revised on March 7, 2017 to include:

- Evaluation of the distribution system.
- Evaluation of SCADA improvements.
- Evaluation of Painter Street storage tank and Douglas Redwood Tank # 2.

The grant process is nearing completion and requires a formal resolution of the City Council authorizing the City Manager to complete the financial assistance request. This resolution is attached.

///



RESOLUTION NO. 1342-2017

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL, CALIFORNIA
AUTHORIZING THE CITY MANAGER TO SIGN AND FILE
FOR A FINANCIAL ASSISTANCE APPLICATION WITH THE
STATE WATER RESOURCES CONTROL BOARD**

WHEREAS, the water system for the City of Rio Dell is in need of capital investment; and,

WHEREAS, the City and water system customers are in need of financial assistance to implement these needed capital improvements; and,

WHEREAS, the City of Rio Dell is pursuing Safe Drinking Water State Revolving Funds and Proposition 1 funds to fund water system improvements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rio Dell hereby authorizes The City Manager (the "Authorized Representative") or his/her designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, and/ or design of the Rio Dell Infrastructure Improvement Project (the "Project").

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Rio Dell on this 6th day of July, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Resolution No. 1342-2017 adopted by the City Council of the City of Rio Dell on July 6, 2017.

Karen Dunham, City Clerk

*Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com*



July 7, 2017

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion on Rio Dell Sculptures Proposal

A handwritten signature in blue ink, appearing to be "Z" or "J", located to the right of the subject line.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Provide direction to staff.

BACKGROUND AND DISCUSSION

Artist Dan McCauley has an initial proposal he would like to present before the City Council to display sculptures along Wildwood Avenue. His proposal is attached. At this time staff has not reviewed Mr. McCauley's proposal and has no recommendations.

Attached is an email and some conceptual drawings of proposed artwork.

///

Subject: Contract

From: Dan McCauley <danscustommetals@gmail.com>

Date: 5/24/2017 8:48 AM

To: Jim and Angie Brickley <brickley@sonic.net>

Rio Dell Sculptures Contract

Artist Dan McCauley will be constructing/sculpting four large sculptures for the City of Rio Dell Ca. to display in their downtown area. The sculptures will be built and delivered to the specific locations chosen by the city for a one time payment of \$4,000 50% payment upfront and the remainder after the first sculpture is delivered. The sculptures will remain for a one year time period. After the one year date new sculptures will take the place of the old ones. If any sculpture is purchased a new one will be created to take it's place. Although the sculptures will be owned by the artist Dan McCauley the city accepts full liability of any injury to any persons while on display. In the act of vandalism the artist Dan McCauley will fix what is damaged in a timely manner.

Sincerely,

Dan McCauley

grants (McCauley)

Spotted Owl

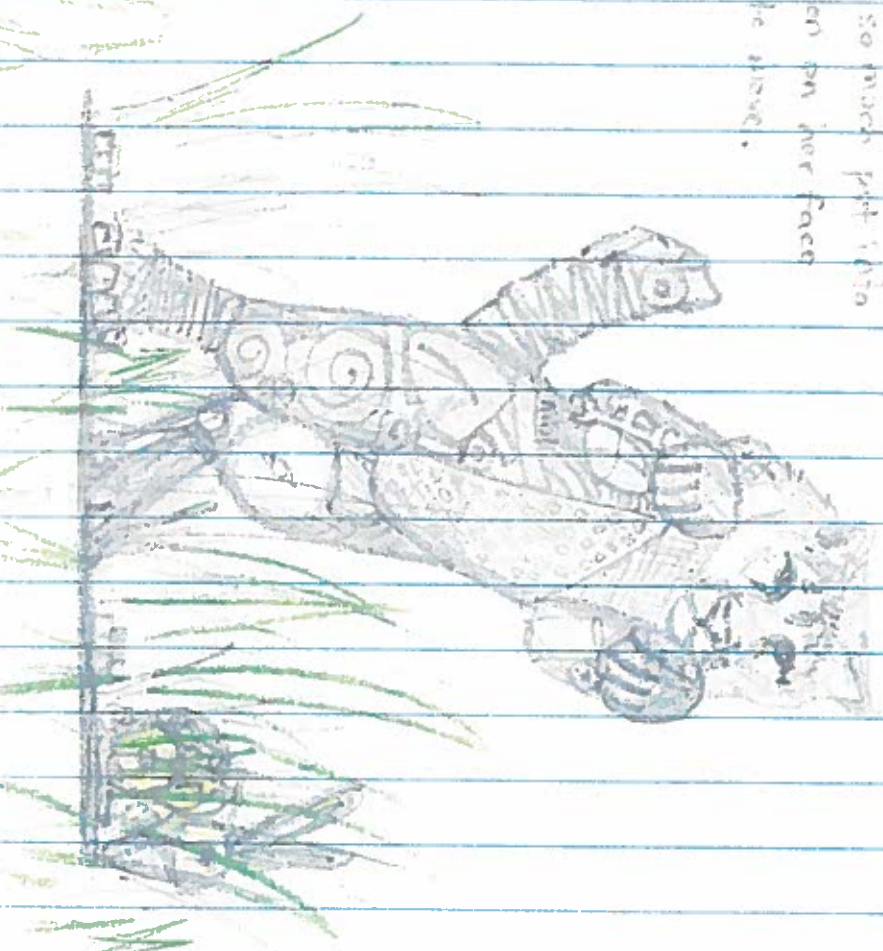
- Taking off
- overall height: 8'
- height of Owl: 6'



#2

Casper Bouncing after Knollif

- Life size
- Up very very fast, were hitting mostly rabbits... bunnies
- This will have so much pop into the air... children on her face it won't need be done.



Bull Elk Rough Sketch

head will pivot in
wind to appear as if
it's following the supply
- life sized mature bull elk

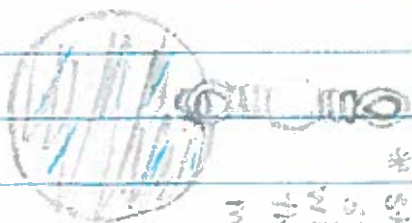
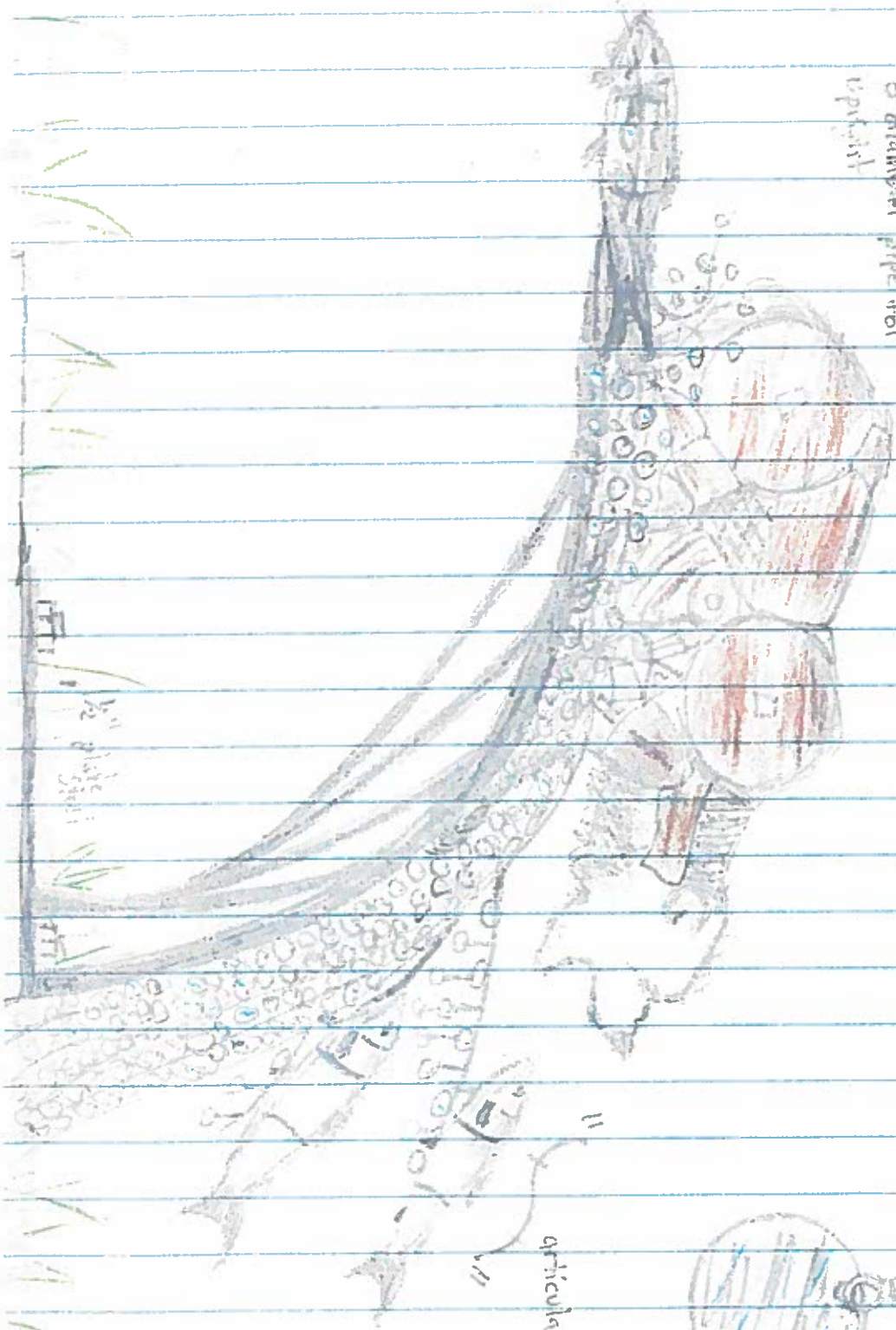


43

last

Secretly Bear Catching Salmon Rough Draft

- Life size
- 20' x 10'
- using rough sketching
- 8" diameter pipe for upright



* Stainless steel
5' x 10' and 10' x
with ground on
them, roughly 100
making it appear as
if the hole
was made by a
hand


articulating

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: July 6, 2017

To: City Council

From: Kevin Caldwell, Community Development Director 

Through: Kyle Knopp, City Manager

Date: June 12, 2017

Subject: Second Reading and Adoption of Ordinance 359-2017 amending Section 17.30.195, the Commercial Medical Cannabis Land Use Ordinance of the Rio Dell Municipal Code (RDMC)

Recommendation:

That the City Council:

1. Open the public hearing, receive staff's report regarding amending Section 17.30.195, Commercial Medical Cannabis Land Use Ordinance of the Rio Dell Municipal Code (RDMC)) to (1) identify and define Health and Wellness Centers, including the therapeutic application and retail sales of medical cannabis products including oils, tinctures, sublingual's, creams, lotions, pills, suppositories, cosmetics, etc., but excluding the sale of flowers, trim, leaf or cannabis infused edibles as a Conditionally Permitted use in the Industrial Commercial zone in the Sawmill Annexation Area; and (2) amend the required hours of video security storage from 240 to 720 hour; and
2. Discuss, Deliberate and Make a Motion and a Second; and
3. Take Public Comment; and
4. Find that the proposed text amendment is consistent and compatible with the General Plan and any implementation programs that may be affected; and
5. Find that the proposed amendments have been processed in accordance with the California Environmental Quality Act (CEQA); and
6. Adopt Ordinance No. 359-2017 amending Section 17.30.195, Commercial Medical Cannabis Land Use Ordinance of the Rio Dell Municipal Code (RDMC) to (1) identify

and define Health and Wellness Centers, including the therapeutic application and retail sales of medical cannabis products including oils, tinctures, sublingual's, creams, lotions, pills, suppositories, cosmetics, etc., but excluding the sale of flowers, trim, leaf or cannabis infused edibles as a Conditionally Permitted use in the Industrial Commercial zone in the Sawmill Annexation Area; and (2) amend the required hours of video security storage from 240 to 720 hours; and

7. Direct the City Clerk, within 15 days after adoption of the Ordinance, to post an adoption summary of the Ordinance with the names of those City Council members voting for or against, or otherwise voting in at least three (3) public places and to post in the office of the City Clerk a certified copy of the full text of the adopted Ordinance pursuant to Section 36933(a) of the California Government Code;

Background

This is the scheduled second reading and adoption of an amendment to the City's Commercial Medical Cannabis Land Use Ordinance to allow the holistic and therapeutic application and sales of medical cannabis products, including oils, tinctures, sublingual's, creams, lotions, pills, suppositories, cosmetics, etc. as an accessory use to Health and Wellness Centers. The sale of flowers, trim, leaf or cannabis infused edibles would not be allowed under the proposed Ordinance. In addition only one Health and Wellness Center would be allowed to administer and sell medical cannabis products.

As previously reported, staff presented the recommended amendments to the Planning Commission at their meeting of May 23, 2017. After public comments and questions, the Planning Commission unanimously voted to recommend that your Council approve the proposed amendments.

The introduction and first reading of the proposed amendments occurred at your meeting of June 6, 2017. There was very little discussion regarding the proposed amendments, other than Council member Strahan expressing her opposition to allow the medicinal sale of pills. Below is a summary of the proposed amendments.

Definitions – Section 17.30.195(6)

“Health and Wellness Center” means an establishment that offers health services for the body and mind, including but not limited to fitness, personal training, nutrition consulting, skin care services, massage, holistic and herbal therapies, therapeutic application and retail sales of medical cannabis products including oils, tinctures, sublingual's, creams, lotions, pills, suppositories, cosmetics, etc., but excluding the sales of flowers, trim, leaf or cannabis infused edibles.

General Provisions – Section 17.30.195(7)

This section applies to all **cannabis related** facilities and activities involved in the Commercial Cultivation, Processing, Manufacturing, **Health and Wellness Centers**, Testing or Distribution of cannabis for medical use, as defined in this Section.

- (a) All cannabis related facilities and activities, including commercial cultivation, processing, manufacturing, Health and Wellness Centers, testing, or distribution of cannabis for medical use shall operate in compliance with this Section, as well as all applicable state and local laws and conditions as deemed appropriate by the Planning Commission and/or the City Council.

(k) Health and Wellness Centers as herein defined are allowed in the Industrial Commercial (IC) designation located in the Sawmill Annexation area subject to a Conditional Use Permit and the conditions and limitations set forth in this Section and as deemed appropriate by the Planning Commission and/or the City Council. No more than one (1) Health and Wellness Center administering therapeutic application and retail sales of medical cannabis products, including oils, tinctures, sublingual's, creams, lotions, pills, suppositories, cosmetics, etc., but excluding the sales of flowers, trim, leaf or cannabis infused edibles shall be allowed.

- (l) Other than as enumerated in this Section, the commercial cultivation, processing, manufacturing, testing or distribution of cannabis for medical use in any other zoning district in the City of Rio Dell is prohibited.

General Provisions – Section 17.30.195(14)

(14) Performance Standards for Health and Wellness Centers

- (a) Health and Wellness Centers shall not sell or distribute cannabis flowers, trim, leaf or cannabis infused edibles.
- (b) The facility shall be alarmed with an audible interior and exterior alarm system, unless waived for extenuating circumstances by the Planning Commission that is operated and monitored by a recognized security company, deemed acceptable by the Planning Commission. Any change in the security company shall be subject to the approval of the City Manager or his designee. All current contact information regarding the medical marijuana facility's security company shall be provided to the City.
- (c) Security cameras shall be installed and maintained in good condition, and used in an on-going manner with at least 720 concurrent hours of digitally recorded documentation in a format approved by the Planning Commission. The cameras shall be in use 24 hours per day, 7 days per week. The areas to be covered by the security cameras shall include, but are not limited to, the public areas, processing areas, storage areas, employee areas, all doors and windows, and any other areas as determined to be necessary by the Planning Commission.
- (d) Entrance to the any medical cannabis products storage areas shall be locked at all times, and under the control of facility staff.
- (e) Medical cannabis products shall be stored in a secured and locked room, vault or safe, or other secured storage structure which is bolted to the floor or structure of the premises.
- (f) The sale of any medical cannabis products shall be limited to qualified patients, as defined in Section 11362.7 of the Health and Safety Code.

(g) Medical cannabis may not be inhaled, smoked, eaten, ingested, vaped, or consumed at the premises and/or location.

(h) The sales of pipes, including water pipes and other paraphernalia are prohibited.

Staff is also recommending that the required security video storage be increased from 240 hours to 720 hours. Attachment 1 includes the recommended amendments.

Zone Reclassification Required Findings

1. The proposed amendment is consistent and compatible with the General Plan and any implementation programs that may be affected.

There are no General Plan policies that would discourage or prohibit the proposed amendments. The proposed amendments are consistent and compatible with the General Plan.

2. The proposed amendments have been processed in accordance with the California Environmental Quality Act (CEQA).

Based on the nature of the project, staff has determined that the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a *significant* effect on the environment. Where it can be seen with certainty that there is no possibility that the project in question may have a significant effect on the environment, the project is not subject to CEQA. Based on the nature of the proposed amendments, staff believes there is no evidence to suggest that the minor amendments will have a *significant* effect on the environment.

Attachments

Attachment 1: Ordinance No. 359-2017 amending Section 17.30.195, Commercial Medical Cannabis Land Use Ordinance of the Rio Dell Municipal Code (RDMC) to (1) identify and define Health and Wellness Centers, including the therapeutic application and retail sales of medical cannabis products including oils, tinctures, sublingual's, creams, lotions, pills, suppositories, cosmetics, etc., but excluding the sale of flowers, trim, leaf or cannabis infused edibles as a Conditionally Permitted use in the Industrial Commercial zone in the Sawmill Annexation Area; and amend the required hours of video security storage from 240 to 720 hours.

ORDINANCE NO. 359-2017



AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL AMENDING SECTION 17.30.195, COMMERCIAL MEDICAL CANNABIS LAND USE ORDINANCE OF THE RIO DELL MUNICIPAL CODE (RDMC) TO (1) IDENTIFY AND DEFINE HEALTH AND WELLNESS CENTERS, INCLUDING THE THERAPEUTIC APPLICATION AND RETAIL SALES OF MEDICAL CANNABIS PRODUCTS INCLUDING OILS, TINCTURES, SUBLINGUAL'S, CREAMS, LOTIONS, PILLS, SUPPOSITORIES, COSMETICS, ETC., BUT EXCLUDING THE SALE OF FLOWERS, TRIM, LEAF OR CANNABIS INFUSED EDIBLES AS A CONDITIONALLY PERMITTED USE IN THE INDUSTRIAL COMMERCIAL ZONE IN THE SAWMILL ANNEXATION AREA; AND (2) AMEND THE REQUIRED HOURS OF VIDEO SECURITY STORAGE FROM 240 TO 720 HOURS.

THE CITY COUNCIL OF THE CITY OF RIO DELL ORDAINS AS FOLLOWS:

WHEREAS staff was recently contacted by the Glen White group regarding the establishment of a Health and Wellness Center; and

WHEREAS the Health and Wellness Center would include the holistic and therapeutic application and sales of medical cannabis products, including oils, tinctures, sublingual's, creams, lotions, pills, suppositories, cosmetics, etc., but excluding the sale of flowers, trim, leaf or cannabis infused edibles; and

WHEREAS staff supports the requested amendment provided there is only one Health and Wellness Center that would be allowed to administer and sell medical cannabis products; and

WHEREAS staff is also recommending that performance standards be established for Health and Wellness Centers administering the holistic and therapeutic application and sales of medical cannabis products; and

WHEREAS staff is also recommending that Section 17.30.195(9)(e) be amended to require that the required security video storage be increased from 240 hours to 720 hours; and

WHEREAS the Planning Commission held a Public Hearing on May 23, 2017 to consider and discuss the proposed amendments; and

WHEREAS the Planning Commission recommends the City Council approves the proposed amendments; and

WHEREAS the City has reviewed and processed the proposed amendment in conformance with Sections 65350 – 65362 of the California Government Code; and

WHEREAS the City has reviewed and processed the proposed amendment in conformance with Section 17.35.010 of the City of Rio Dell Municipal Code; and

WHEREAS the City finds that based on evidence on file and presented in the staff report that the proposed amendment is consistent and compatible with the General Plan and any implementation programs that may be affected; and

WHEREAS the proposed amendment has been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA); and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of Rio Dell does hereby ordain as follows:

Section 1. Section 17.30.195 of the Rio Dell Municipal Code is amended to read in as follows:

(6) Definitions

“Health and Wellness Center” means an establishment that offers health services for the body and mind, including but not limited to fitness, personal training, nutrition consulting, skin care services, massage, holistic and herbal therapies, therapeutic application and retail sales of medical cannabis products including oils, tinctures, sublingual’s, creams, lotions, pills, suppositories, cosmetics, etc., but excluding the sales of flowers, trim, leaf or cannabis infused edibles.

General Provisions – Section 17.30.195(7)

This section applies to all **cannabis related** facilities and activities involved in the Commercial Cultivation, Processing, Manufacturing, **Health and Wellness Centers**, Testing or Distribution of cannabis for medical use, as defined in this Section.

- (a) All **cannabis related facilities and activities, including** commercial cultivation, processing, manufacturing, **Health and Wellness Centers**, testing, or distribution of cannabis for medical use shall operate in compliance with this Section, as well as all applicable state and

local laws and conditions as deemed appropriate by the Planning Commission and/or the City Council.

(k) Health and Wellness Centers as herein defined are allowed in the Industrial Commercial (IC) designation located in the Sawmill Annexation area subject to a Conditional Use Permit and the conditions and limitations set forth in this Section and as deemed appropriate by the Planning Commission and/or the City Council. No more than one (1) Health and Wellness Center administering therapeutic application and retail sales of medical cannabis products, including oils, tinctures, sublingual's, creams, lotions, pills, suppositories, cosmetics, etc., but excluding the sales of flowers, trim, leaf or cannabis infused edibles shall be allowed.

(j) Other than as enumerated in this Section, the commercial cultivation, processing, manufacturing, testing or distribution of cannabis for medical use in any other zoning district in the City of Rio Dell is prohibited.

General Provisions – Section 17.30.195(9)

(e) A Security Plan shall be submitted that includes, describes and addresses the following:

(i) Security cameras shall be installed and maintained in good condition, and used in an on-going manner with at least ~~240~~ 720 concurrent hours of digitally recorded documentation in a format approved by the Planning Commission. The cameras shall be in use 24 hours per day, 7 days per week. The areas to be covered by the security cameras shall include, but are not limited to, the public areas, processing areas, storage areas, employee areas, all doors and windows, and any other areas as determined to be necessary by the Planning Commission.

General Provisions – Section 17.30.195(14)

(14) Performance Standards for Health and Wellness Centers

(a) Health and Wellness Centers shall not sell or distribute cannabis flowers, trim, leaf or cannabis infused edibles.

(b) The facility shall be alarmed with an audible interior and exterior alarm system, unless waived for extenuating circumstances by the Planning Commission that is operated and monitored by a recognized security company, deemed acceptable by the Planning Commission. Any change in the security company shall be subject to the approval of the City Manager or his designee. All current contact information regarding the medical marijuana facility's security company shall be provided to the City.

- (c) Security cameras shall be installed and maintained in good condition, and used in an on-going manner with at least 720 concurrent hours of digitally recorded documentation in a format approved by the Planning Commission. The cameras shall be in use 24 hours per day, 7 days per week. The areas to be covered by the security cameras shall include, but are not limited to, the public areas, processing areas, storage areas, employee areas, all doors and windows, and any other areas as determined to be necessary by the Planning Commission.
- (d) Entrance to the any medical cannabis products storage areas shall be locked at all times, and under the control of facility staff.
- (e) Medical cannabis products shall be stored in a secured and locked room, vault or safe, or other secured storage structure which is bolted to the floor or structure of the premises.
- (f) The sale of any medical cannabis products shall be limited to qualified patients, as defined in Section 11362.7 of the Health and Safety Code.
- (g) Medical cannabis may not be inhaled, smoked, eaten, ingested, vaped, or consumed at the premises and/or location.
- (h) The sales of pipes, including water pipes and other paraphernalia are prohibited.

Section 2. Severability

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Section 3. Limitation of Actions

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

Section 4. Effective Date

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

I HEREBY CERTIFY that the forgoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Rio Dell on June 6, 2017 and furthermore the forgoing Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the June 20, 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 359-2017 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the June 20, 2017.

Karen Dunham, City Clerk, City of Rio Dell